

जीवाजी विश्वविद्यालय, ग्वालियर

प्रेषक :

सम्बद्धता विभाग,
जीवाजी विश्वविद्यालय
ग्वालियर



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दिनांक : 15.05.24

क्रमांक : एफ/सम्बद्धता/2024/ 10812
प्रति,

सचिव/प्राचार्य

समस्त संबन्धित शासकीय/अशासकीय महाविद्यालय
जीवाजी विश्वविद्यालय ग्वालियर, (म0प्र0)

विषय:- कोचिंग सेन्ट्रों के विनियमन के लिये जारी दिशा निर्देशों के संबंध में।

संदर्भ:- म.प्र. शासन उच्च शिक्षा विभाग मंत्रालय भोपाल के पत्र क्रं. 286/54सी.सी./24/38
दिनांक 26.04.2024।

महोदय,

उपरोक्त विषयांतर्गत संदर्भित पत्र के क्रम में लेख है कि, भारत सरकार उच्च शिक्षा विभाग, शिक्षा मंत्रालय, नई दिल्ली द्वारा कोचिंग सेन्ट्रों के विनियमन हेतु जारी दिशा निर्देशों के अनुरूप कार्यवाही किये जाने के निर्देश प्रदान किये गये हैं।

अतः उक्त संबंध में समस्त शासकीय/अशासकीय महाविद्यालयों के प्राचार्य/प्राचार्या/सचिव/संचालकों को सूचित किया जाता है, कि वे भारत सरकार उच्च शिक्षा विभाग शिक्षा मंत्रालय नई दिल्ली द्वारा कोचिंग सेन्ट्रों के विनियमन हेतु जारी दिशा निर्देशों के अनुरूप संलग्न पत्रानुसार कार्यवाही किया जाना सुनिश्चित करें।

संलग्न:- भारत सरकार उच्च शिक्षा विभाग द्वारा जारी दिशा निर्देश।


कुलसचिव

प्रतिलिपि :-

1. अतिरिक्त संचालक, उच्च शिक्षा, ग्वालियर-चम्बल संभाग, कस्तूरबा चौराहा कम्पू, लश्कर ग्वालियर।
2. कुलपति के सचिव, जीवाजी विश्वविद्यालय, ग्वालियर।
3. कुलसचिव के निज सहायक, जीवाजी विश्वविद्यालय, ग्वालियर।
4. श्री एच.के. द्विवेदी, प्रभारी, आई. टी. सेल. की ओर इस आशय के साथ प्रेषित कि वह उक्त पत्र को तत्काल प्रभाव से विश्वविद्यालय की वेबसाईट पर अपलोड करें।


निदेशक,

महाविद्यालयीन विकास परिषद्

मध्यप्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय

(Receiver)
भारतीय सरकार
29/4

क्रमांक/286/54/सी.सी./24/अडतीस
प्रति,

भोपाल, दिनांक 26/04/2024

1. कुलसचिव
समस्त शासकीय/निजी विश्वविद्यालय
मध्यप्रदेश
2. प्राचार्य
समस्त शासकीय/अनुदान प्राप्त एवं अप्राप्त अशासकीय महाविद्यालय
मध्यप्रदेश

R/941
29/4/2024

विषय:-भारत सरकार, उच्च शिक्षा विभाग, शिक्षा मंत्रालय, नई दिल्ली द्वारा कोचिंग सेंटर का विनियमन के लिए दिशा-निर्देश के संबंध में ।

संदर्भ:-भारत सरकार, उच्च शिक्षा विभाग, शिक्षा मंत्रालय, नई दिल्ली के पत्र क्र. 5-35/2023-PN.॥ दिनांक 27.01.2024

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उपरोक्त विषयांतर्गत संदर्भित पत्र एवं दिशा-निर्देश की छायाप्रति आपकी ओर संलग्न प्रेषित कर लेख है कि भारत सरकार से प्राप्त कोचिंग सेंटर के विनियमन के लिए जारी दिशा-निर्देश के अनुरूप कार्यवाही की जाना सुनिश्चित किया जाए ।

संलग्न - उपरोक्तानुसार ।

(वीरन सिंह भलावी)

अवर सचिव

म.प्र.शासन, उच्च शिक्षा विभाग,
मंत्रालय

पृ.क्रमांक/ /54/सी.सी./24/अडतीस
प्रतिलिपि :-

भोपाल, दिनांक /04/2024

1. कुलपति, समस्त शासकीय एवं निजी विश्वविद्यालय मध्यप्रदेश ।
2. सचिव, म.प्र.निजी विश्वविद्यालय विनियामक आयोग, एक्सीलेंस कॉलेज के पास कोलार रोड, भोपाल की ओर संदर्भित पत्र एवं दिशा-निर्देश की छायाप्रति आवश्यक कार्यवाही हेतु प्रेषित है।

अवर सचिव

म.प्र.शासन, उच्च शिक्षा विभाग,

No. 5-35/2023-PN-II
Government of India
Ministry of Education
Department of Higher Education
(PN.II Section)

Room No. 424 'C', Shastri Bhawan,
New Delhi, dated the 16th January, 2024

To,
The Chief Secretaries / Administrators
States / UTs

Subject- Guidelines for Regulation of Coaching Center for consideration by
States/UTs by way of appropriate legal framework -reg.

Madam / Sir,

I am directed to state that the number of unregulated private coaching centers in the country continues to grow in the absence of any laid down policy or regulation. Instances of such centers charging exorbitant fees from students, undue stress on students resulting in students committing suicides, loss of precious lives due to fire and other accidents, and many other malpractices being adopted by these centres are widely reported in the media.

2. Education being the subject matter of Concurrent List and considering that regulation of +2 level education is majorly in the jurisdiction of concerned State / UT Government, hence, these Coaching Centers are best regulated by the State / UT governments by way of appropriate legal framework.

3. Accordingly, 'Guidelines for Regulation of Coaching Center' in the Country has been prepared and is being forwarded for consideration by States/UTs by way of appropriate legal framework.

Encl: As above

Yours faithfully,

Devendra Kumar Sharma
16/01/2024

(Devendra Kumar Sharma)
Deputy Secretary to the Govt. of India
Tel: 23073639

Copy to:

1. Addl. Chief Secretaries / Principal Secretaries / Secretaries of Higher Education /
Technical Education of all States/UTs

Continued . . .

GUIDELINES FOR REGULATION OF COACHING CENTER

January 2024

Department of Higher Education, Ministry of Education

Government of India

13. Para 4.42 of NEP 2020 states that *the principles for university entrance exams will be similar. The National Testing Agency (NTA) will work to offer a high-quality common aptitude test, as well as specialized common subject exams in the sciences, humanities, languages, arts, and vocational subjects, at least twice every year. These exams shall test conceptual understanding and the ability to apply knowledge and shall aim to eliminate the need for taking coaching for these exams. Students will be able to choose the subjects for taking the test, and each university will be able to see each student's individual subject portfolio and admit students into their programmes based on individual interests and talents.*
14. The issue related to strategy for elimination of the coaching culture has also been discussed in detail in the recently issued National Curriculum Framework.
15. Govt. has taken initiatives in line with NEP, 2020 to address the issues like Common University Entrance Test (CUET), conducting entrance examination in 13 regional languages, substantial expansion of the number of seats in Higher Education Institutions (HEIs) and setting up of more and more high-quality Higher Education Institutions. National Curriculum Framework (NCF) is taking clear steps to address the curricular matters in schools and matters pertaining to Board examinations that contribute to the current undesirable situation.
16. In order to help the students to practice well for NEET (UG) and JEE (Main) entrance examinations, National Testing Agency (NTA), has launched a Mobile App 'National Test Abhyas' to facilitate candidates' access to high-quality mock tests online free of cost.
17. The matter has also been taken up with the Deptt. of Consumer Affairs for taking necessary action under the provisions of the Consumer Protection Act, 1986 against the Coaching Centers / Private Higher Education Institutions who publish mis-leading advertisements.
18. Education is in the concurrent list, the State and UT Government also need to take proactive action on the matter.
19. A number of States / UTs have taken initiatives by way of appropriate legal framework to regulate the Private Coaching and tuition classes in their respective jurisdiction such as Bihar Coaching Institute (Control & Regulation) Act, 2010 [Bihar Act 17, 2010], Goa Coaching Classes (Regulation) Act, 2001 (Goa Act 27 of 2001), Uttar Pradesh Regulation of Coaching Act, 2002 [UP Act no. 5 of 2002], the Karnataka Tutorial Institutions (Registration and Regulation) Rules, 2001 [framed in exercise of powers conferred by sub-section (1) of Section 145 of the Karnataka Education Act, 1983 (Karnataka Act 1 of 1995)], Manipur Coaching Institute (Control and Regulation) Act, 2017 (Act no. 8 of 2017) etc. Rajasthan Coaching Institutes (Control and Regulation) Bill, 2023 is also in the public domain and recently guidelines for reducing Stress and improving Mental Health of Students enrolled in coaching Institutes has been issued by Govt. of Rajasthan on 27.09.2023.
20. While significant steps have been taken to address the issues related to Private Coaching, the number of unregulated private coaching centers necessitates the need for framing a model guidelines / policy which States / UTs can adopt for implementation by way of appropriate legal framework.
21. The Central Government proposes to address the issues related to private coaching centers and frame model guidelines / policy for adoption by States / UTs by way of appropriate legal framework.

1. Title

Guidelines for Registration and Regulation of Coaching Centers 2024

(iii) Application for the registration of coaching center shall be made to the competent authority within whose local jurisdiction such coaching center is situated, in such form, with such fees and documents as may be specified by the appropriate government.

(iv) In case of coaching center having multiple branches, each of such branch shall be treated as separate coaching center and it shall be necessary to submit a separate application for registration of each branch.

(v) The competent authority shall, within three months from the date of receipt of the application for registration of coaching center, either grant the registration certificate in the prescribed form, or shall communicate to the applicant his order of refusal to grant such registration after recording reasons in writing, for such refusal.

Provided that no order refusing the registration shall be passed except after giving to the person concerned a reasonable opportunity of hearing.

(vi) The period of validity of the registration certificate shall be decided by the appropriate government, unless cancelled earlier for any reason.

(vii) Every registered coaching center shall apply for renewal of registration certificate to the competent authority two months prior to the date of expiry of such registration, in such form, with such fees and documents as may be specified by the appropriate government.

(viii) The competent authority may, on receipt of an application for renewal of registration in the prescribed form and on payment of the prescribed fees, shall decide on the application for renewal of registration number before the expiry of the registration period and may renew the certificate or may communicate the refusal thereof to the applicant before the expiry of the registration period, after recording the reasons for such refusal in writing.

Provided that no order refusing the registration shall be passed except after giving to the person concerned a reasonable opportunity of hearing.

(ix) Appropriate Government shall create a web-portal/online mechanism to facilitate the registration of Coaching Center in faceless manner with minimum human interface.

6. Conditions for Registration

(i) No coaching center shall -

(a) engage tutors having qualification less than graduation.

(b) make misleading promises or guarantee of rank or good marks to parents/students for enrolling them in the coaching center.

(c) enroll student below 16 years of age or the student enrolment should be only after secondary school examination.

(d) publish or cause to be published or take part in the publication of any misleading advertisement relating to any claim, directly or indirectly, of quality of coaching or the facilities offered therein or the result procured by such coaching center or the student who attended such class.

(e) be registered, if it has less than minimum space requirement per student.

(f) hire the services of any tutor or person who has been convicted for any offence involving moral turpitude.

(g) be registered unless it has counselling system as per the requirement of this guidelines.

(ii) coaching center shall have a website with updated details of the qualification of tutors, courses/curriculum, duration of completion, hostel facilities (if any), and the fees being charged,

9. Infrastructure Requirements

- (i) Within the basic structure of the coaching center, a minimum one square meter area may be allocated for each student during a class / batch. There shall be sufficient infrastructure in proportion to the number of students enrolled.
- (ii) The coaching center building shall adhere to fire safety codes, building safety codes and other standards and shall obtain a Fire and Building Safety Certificate from the appropriate authorities as decided by appropriate government.
- (iii) For the assistance of the students, coaching center shall have first aid kit and medical assistance/treatment facility. List of referral services like hospitals, doctors for emergency services, police helpline details, fire service helpline, women helpline etc. shall be displayed and the students shall be informed about them.
- (iv) The coaching center building shall be fully electrified, well ventilated, and sufficient lighting arrangements shall be made in each classroom of the building.
- (v) Safe and potable drinking water shall be available for all students and staffs of the Center.
- (vi) The coaching center may be suitably fitted with CCTV cameras wherever required and security shall be well maintained.
- (vii) A complaint box or register may be placed at the coaching center for the students to raise a complaint. Coaching center shall have committee for redressal of complaints / grievances of students.
- (viii) Provision of separate toilets for males and females shall be made within the coaching center building premises.

10. Curriculum

10.1 Classes

- (i) coaching center shall make efforts to complete the classes in the stipulated time as mentioned in the prospectus.
- (ii) coaching classes for those students who are also studying in institutions / schools shall not be conducted during their institutions / schools' hours, so that their regular attendance in such institutions / schools remains unaffected and also to avoid dummy schools.
- (iii) Remedial or support classes may be provided to student who require additional support in their academics.
- (iv) The curriculum/class timetable may be suitably spaced out to allow the students to relax and recuperate and thus, not build additional pressure on them.
- (v) coaching center shall ensure weekly off for students as well as tutors.
- (vi) There shall be no assessment-test / exam on the day after weekly off.
- (vii) During the important and popular festivals in the respective region, coaching center shall customize leave in such a manner that the students are able to connect with their family and get emotional boosting.
- (viii) coaching centers shall conduct coaching classes in a way that it is not excessive for a student and it should not be more than 5 hours in a day and the coaching hours should neither be too early in the morning nor too late in the evening.
- (ix) coaching centers shall organize classes for co-curricular activities for holistic development and enhancing cognitive abilities of students. The coaching centers, while teaching core subjects should also organize counselling sessions for tutor, employee and all students on development of Life Skills, scientific temper & evidence-based thinking, creativity & innovativeness; fitness,

names of psychologists, counselors, and the time they render services may be given to all students and parents. Trained counsellors could be appointed in the coaching center to facilitate effective guidance and counselling for students and parents.

(iii) Coaching centers are encouraged to involve counselors and experienced psychologists to counsel and provide psychotherapeutic service to students for the resolution of mental stress and depression.

(iv) Career counselors may be onboarded to assess the student's interest, aptitude and capability, and accordingly guide and counsel the students and their parents with realistic expectations to choose the best career option.

(v) Regular workshops and awareness weeks may be arranged for parents, students and teachers on mental health and prevention of stress by the coaching center. It should also focus on basic training in health, good nutrition, personal and public hygiene, disaster response and first-aid as well as scientific explanations of the detrimental and damaging effects of alcohol, tobacco, and other drugs. The matter of positive parenting should also be stressed upon in the interaction session organized for parents by the center in the context of students' mental health, resilience and responsible self-care

(vi) Tutors may undergo training in mental health issues to convey information effectively and sensitively to students about their areas of improvement.

(vii) As part of counselling the coaching center should establish peer group interaction. Coaching center may organize group-based curricular exercises in discussions, competitions and projects.

(viii) The doubts of student shall be resolved by those tutors who have taught in the class so that student feel satisfied.

(ix) The coaching center shall follow framework for promotion of mental health in the institution as per the following:

Framework for Mental Health Promotion		
Level of Problems	Stakeholders to be involved	Level of Intervention
Mental Wellbeing	Entire Institutional Community	Mental Wellbeing Integrated in Institutional Curriculum
Mental Health Knowledge Attitudes & Behavior	All Students and Tutors	Mental Wellbeing – Part of General Health Curriculum
Psychosocial Problems	Counsellors, Tutors, Peer Mentors, Wardens and Citizens	Extending Additional Help to Students in Need
Severe Problems/Disorders	Counsellors, Institutional Doctors and Other Experts	Professional Management

12. Inclusivity and Accessibility

(i) The coaching center shall not discriminate against any applicant / student on the basis of religion, race, caste, sex, place of birth, descent etc. during the admission and teaching process.

(ii) Special provisions may be made by the coaching center to encourage greater representation of students from vulnerable communities such as female students, students with disabilities, and students from marginalized groups.

(iii) The coaching center building, and the surrounding premises shall be Divyang-friendly and in compliance with the provisions of the Rights of Persons with Disabilities Act, 2016.

(2) In case of violation of any of the terms and conditions of registration or general conditions, the coaching center shall be liable for penalties as follows:

(i) Rs 25,000/- for first offence

(ii) Rs. 1,00,000/- for the second offence

(iii) revocation of registration for subsequent offence

18. Cancellation of registration

The certificate of registration granted to the coaching center, without prejudice to any other penal action that may be taken for violation of relevant law, at any time be cancelled, if the concerned competent authority is satisfied that the coaching center has contravened any of the provisions of the guidelines or violated any of the terms and conditions subject to which the registration was granted:

Provided that no such order shall be passed by the competent authority without giving the holder of such certificate a reasonable opportunity of showing cause against the proposed order.

19. Procedure for Appeal

Any Person aggrieved by the order of refusal to register a coaching center or its renewal or cancellation of registration, may, within thirty days from the date of receipt of such order, appeal to the appellate authority in the manner as may be specified by the appropriate government.
