

ORDINANCE NO. 24

MASTER OF BUSINESS ADMINISTRATION

(Sec. 37 (ii) and 39 (i))

(Two year Four - Semesters Full Time Programme)

The ordinance provides for admission, examination and other incidental matters relating to the Master of Business Administration which is a two years course spread over four-semesters, two semesters in the first year and the remaining two in the second year.

ADMISSION :

- OR
- (1) The minimum qualification for admission to the first semester of the course shall be :-
- (a) Bachelor's degree in Arts, Science, Engineering, Law, Commerce or Social Science with a minimum of 50% of marks in aggregate of this University or any other recognised University.
- (b) A post graduate in any subject or discipline with a minimum of 50% marks in the aggregate of this University of any other recognised University, in case the candidate has obtained less than 50% marks in his first degree examination.
- OR
- (c) A pass in final examination conducted by the :-
- (i) Institute of chartered Accountant of India or England.
- (ii) Institute of Cost and Work Accountance of India and England.
- (2) The admission to this course will be finalised strictly on the Merit basis. The merit list will be prepared by the Head on the basis of written test, personality test-cum-interview and group discussion. The detailed rules of selection procedure through the written test, personal interview and group discussion will be framed and notified by the School of Studies in Commerce and Management year to year.
- (3) Foreign students who are residing in India and are studying in Indian Universities are also eligible to seek admission in this course after due screening by the School of Studies.
- (4) An applicant for the MBA examination prosecuting a regular course of study leading to the Master in Business Administration shall not be permitted to take

up any other examination or course or service simultaneously.

- (5) (i) No person shall be admitted to MBA examination if he/she had already passed MBA examination or any equivalent examination of any University or statutory body. However, this restriction shall not be applicable to Diploma-holders.  
(ii) The candidates who have passed any part of MBA programme of any University or institution will not be admitted to our MBA programme on migration basis.
- (6) Each candidate will have to complete the minimum 75 % attendance in each class/course/seminars.
- (7) The students of MBA programmes will form a Management Society in order to organise extra-curricular activities. This Society will work under the guidance of an Advisor who will be nominated by the Dean of School.
- (8) The ex-students of the Management programme will form an Alumni Association. Its basic purpose will be to maintain a continuous rapport between the school and the members of the Association. The annual fees of this association will be decided by School of Commerce and Management Studies.
- (9) The School will provide the best possible assistance to help the students in getting:
  - (i) Suitable summer experience placement and
  - (ii) Suitable placement after successful completion of the course.

#### EXAMINATION :

- (1) Subject to the provisions of this ordinance the scheme of examination and the syllabus and text books, will be prescribed or recommended in connection with any subject for any of the examination covered by this ordinance and the conditions on which the students shall be admitted to such examination, shall be in accordance with the provision made by the Academic Council after considering the recommendations of the Board of Studies and the Faculty of Commerce and Management.
- (2) The MBA programme is based on continuous evaluation through internal assessment as well as an external

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- (2) The MBA programme is based on continuous evaluation through internal assessment as well as an external

examination. The candidates will have to obtain at least 40% marks in each course/seminar separately in order to pass in internal assessment.

- (3) A student will be promoted to the next semester only after having passed atleast 4 papers of that semester out of a total of 6 papers. In the remaining 2 papers, he/she can re-appear the ensuing third semester, likewise, remaining courses of the second semester if any, may be passed by him/her alongwith the examination of fourth semester.
- (4) A candidate will be allowed only two additional chances to pass in re-appeared courses, if somebody fails to do so, he/she will have to leave the MBA programme.
- (5) The medium of instruction and examination for this programme shall be only English.
- (6) The candidates will have to secure 40% marks in each course/paper separately (a separate pass is necessary in internal assessment as well as in semester examination) and 50% marks in aggregate.
- (7) A candidate who has secured 40% marks in all individual courses, but could not secure 50% aggregate will be treated as failed and he/she will be allowed to appear as an ex-student in that semester alongwith the other regular students of that semester. He/She will be exempted from appearing in those courses in which he/she has secured 60% or above marks. Having passed that semester in this manner, he will be admitted to the next semester as regular student.
- (8) A candidate who has failed in internal assessment shall be required to register himself/herself a fresh for doing the sessional work in the School with the payment of prescribed fees. However the internal assessment awards of a candidates who fails in the external examination shall be carried forward to the next year.
- (9) Division shall be assigned on the following basis :  
First Division with Distinction 75% marks or above.  
First Division 60% and above.  
Second Division 50% and above but below 60%  
There will be no third division in this programme.
- (10) A candidate of MBA (any semester will be entitled to the benefit of Vice-Chancellor's grace of one mark for

passing the examination of any semester or obtaining the next division (if he loses the next division by only one mark in aggregate).

- (11) The course structure, procedure of internal assessment, procedure of admission test will be finalised by Head and Dean of MEA Programme under the guidance of Board of Studies in Applied Econ. & Bus. Mgt.

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