

JIWAJI UNIVERSITY, GWALIOR



Form for Extension Of Affiliation of Law College **(SESSION 2023-24)**

Note: The Law colleges are required to submit the form required information in duplicate one hard copy and one C.D. with supporting documents to the University. In the absence of this document inspection will not be carried out.

I. <u>GENERAL</u>	
a) Name of College with Address	
b) Principal Name	
c) Phone /Mobile No.	
d) College E-mail/ College Website	
e) Year of Establishment f) Status of College	Govt./Autonomus/Aided/Private
g) AISHE Information [Enclose letter]	
h) Name of ownership Society/Trust/ Company/Individual with Address and Name of President/ Secretary with Mob. No.	
i) Year of Foundation of Society/Trust/ Company	
j) Whether the college is running on rented building YES/No (if so enclosed rent agreement also)	
k) Whether same building/campus is being shared by any other college/any other faculty/ course/ subject of the same college or of the same society ?	
II. <u>AFFILIATION</u>	
1. Nature of affiliation granted by the University (Temporary of Permanent) Give details. [Enclose copy of approval letter]	
2. State whether approval of affiliation of the Bar Council of India has been obtained. If so, on what date? If not, reasons to be stated. [Enclose copy of approval letter]	

Details of other institutions, if any being run by society in the same premises	Course Conducted			
	Course of Jiwaji University			
	Course of any other University			
III. STATUS 1 Whether at any point of time, the college was inspected by the jiwaji university? If so, on what date? If not, reasons to be stated.				
2. Furnish approval given by state higher education				
V. STUDENT BODY 1. (a) Total number of applications received for admission in 1 st year.				
(b) Total number of students selected for admission in 1 st year. [Enclose list]				
(c) Mode of selection (whether on basis of entrance test/interview/ percentage of marks obtained in the qualifying examination of the above method.				
(d) Break up of student in the 2 nd and 3 rd year of the three year course.	2 nd year		3 rd year	
(e). Number of S.C., S.T. and girls students in all the three years	S.C.		S.T.	Girls
2. (a) Total number of application received for admission in the 1 st year of the five years law course.				
(b) Total number of students selected for admission in the 1 st year.				
(c) Mode of selection (whether on basis of merit minimum marks prescribed? Whether there is any entrance test/interview/percentage of marks obtained in the qualifying examination or combination of the above methods)				
(d) Break up of students in the 2 nd , 3 rd , 4 th & 5 th years of the course.	2 nd	3 rd	4 th	5 th

Number of S.C., S.T. and girls students in all the 5 years.	S.C.			S.T.			Girls				
2. (a) Percentage of successful students in the University examination from each class year wise.	3 year			1 st		2 nd			3 rd		
	5 year	1 st		2 nd		3 rd		4 th		5 th	
(b) Are the students generally from the local colleges, or from other areas of the state and from other States of India or from abroad? Give respective numbers of students from each of the above sources.											
VI. <u>TEACHING STAFF</u>	Bar Council Norms					Present Staff (To be filled by the college)		Shortfall (To be filled by inspection committee)			
(a) Total number of teachers including the Principal, if any, (full time) with their qualification, experience, pay scales and the present pay. 5 year Degree course (one unit of 60 students) Total No. of Non teaching staff including last grade employee pay scales and other facilities. (Enclose Details of Non Teaching Staff)	Principal- 01 Teachers=07 For 320 students (1:40 ratio) Principal =01 Teachers=14 -----										

(b) Total number of teachers including the Principal, if any, (Part time) with their qualification, teaching experience, standing at the Bar. Pay scale if any and the present pay. [Enclosed Documents]			
Note:- fill enclosed Performa Annexure –I and Annexure –II for teaching staff and Annexure –III for Non teaching staff.			
1.Present teacher – student ratio	1:40		
2. Whether any dearth or difficulty experienced in recruiting qualified teachers. State the exact nature of difficulties.			
VII. LIBRARY 1 (a) Total number of books in the library with a list of books, classified subject wise.			
(b) Details of additions during the year with a list of books, classified subject wise.			
(c) Details of law report subscribed.			
(d) Details of law journals and periodical subscribed.	1. All India Reporter 2. Supreme Court Cases 3. State High Court 4. Local Journals 5. Indian Bar Reviews		
(d) Total amount spent during the year for purchase of books with Xerox copies of cash vouchers.	1. 200000 (Initial) 2. 50000 (First Year) 3. 50000 (Second Year) 4. 25000 (Thirdt Year)		

(f) Reading hours and extent of students attendance and use of library facilities. Whether leading of books is allowed.			
VIII. Building	Bar Council Norms	Present Status (To be filled by the college)	Shortfall (To be filled by inspection committee)
1. Does college has its own building if yes attach Map showing details.	Completed Building within 5 years of commencement		
2. No of classrooms and their size (for a unit of 60 students) Number will increase with increase in unit	03 for TDC 05 for FDC Area of one class rooms = 660 Sq.ft		
3. Library Hall and reading rooms size for staging books and reading rooms facility	1000 Sq. ft. Reading Rooms facilities for 50% students enrolled		
4. Moot Court	01 1500 sq.ft.		
5. Principal's Room	01 500 sq.ft.		
6. Office	01 300 sq.ft.		
7. Staff Room	01 (per faculty) 100 sq.ft.		
8. Girls Common Room	01 (10 sq.ft. per student)		
9. Boys Common Room	01 (10 sq.ft. per student)		
10. Boys Hostel			
11. Girls Hostel			
12. Principal Quarter			
13. Staff Quarter			
14. Playground			

15. Drinking water facility, Parking and Separate Toilets						
16. fire fighting Facility and Generator						
VIII. <u>PRACTICAL TRAINING</u>						
1. (a) Details as to how the practical training is conducted.						
(b) Details of Court visits under took during the year and the nature of court (Send specimen of court diary maintained by the student)						
(c) Number of Moot Course held during the years.						
(d) Whether the prescribed methods of training and allotment of marks are strictly followed. Whether any difficulty experienced.						
IX. <u>EXAMINATION</u>						
1. (a) Dates of annual examination/semester examinations						
(b) Number of students appeared in the examination in the 1 st , 2 nd & 3 rd year of the three year course and 1 st , 2 nd , 3 rd , 4 th , & 5 th years of the 5 year law course	3 year	1 st year	2 nd year	3 rd year		
	5 year	1 st year	2 nd year	3 rd year	4 th year	5 th year
(c) Percentage of success year wise.	3 year	1 st year	2 nd year	3 rd year		
	5 year	1 st year	2 nd year	3 rd year	4 th year	5 th year
(d) Number of student promoted to the next year.						

(e) Whether promoted with any arrears of subjects to be cleared.	
<u>X. FEE & OTHER INCOME OF THE COLLEGE</u>	
1. (a) Details of the fee structure of the college, admission fee rate, month/annual fee and examination fee rate to be stated.	
(b) Total amount of fee collected during the year and other income of the college.	
(c) Details of amounts spent on the following for further development during the year:	
(i) Library	
(ii) Building of the college	
(iii) Furniture of the college	
(iv) For the welfare of the students and teachers of the college.	
<u>XI. OTHER INFORMATION</u>	
1.(a) Enclose a copy of the prospectus for the current year (Both three as well as five year course)	
(b) Medium of instructions in the college.	
(c) Working hours and shifts, if any. Copies of class routines to be enclosed.	
<u>XII. RECENT TRENDS IN THE COLLEGES REGARDS</u>	
1. (a) Enrolment year wise	
(b) Income and expenditure	
(c) Sources if income, Government and private	
(d) Does the college, charge capitations fees, if so, when and at what rate and what is the trend?	
<u>XIII. STUDENT DISCIPLINE</u>	

<p>State the nature of discipline maintained by students of the college giving details.</p>	
<p><u>XIV. COMPETITION IN ATTRACTING STUDENTS</u></p> <p>Do you experience any unfair competition from any other law college or department of University in the matter of inflow of student? If so, state the nature and source of such competition and suggest remedies.</p>	
<p><u>XV. DECLARATION</u></p> <p>The statements in this form are truly and responsibly made with awareness that any statement found untrue, suppression any or suggestion false will render the approval of affiliation to the college liable to be cancelled by the Jiwaji University.</p> <p>This is to certify that all information Given in the Performa is correct To the best of the knowledge.</p> <p>Date:</p> <p>Place:</p> <p style="text-align: center;">Signature with Seal (Principal)</p> <p style="text-align: center;">Signature Member of Management Committee Chairman/Secretary</p>	

Note:- Incomplete Performa's are liable to be rejected.

Name of the inspection committee members.

- | | |
|----|----|
| 1. | 2. |
| 3. | 4. |

Observation of the Inspection Committee :-

Recommendation of the Inspection Committee :-

YES / NO

REMARK:-

महाविद्यालय का नाम.....
परिनियम 28/17 के अन्तर्गत कार्यरत शिक्षक
(सत्र 2023-24) हेतु

स. क्र.	शिक्षक का नाम	पद का नाम	जन्म दिनांक	बैंक खाता क्रमांक	कक्षा 12 50 %	स्नातक 50%	स्नातकोत्तर 55%	नेट	पी. एचडी	अनुभव	फोटो रंगीन	हस्ताक्षर

नोट:- तालिका के साथ 28/17 की चयन समिति की अनुशंसा (एन.सी.टी.ई./यू.जी. सी.नियमानुसार) संलग्न करे उक्त जानकारी पूर्ण न होने की दशा में होने वाली असुविधा के लिये महाविद्यालय स्वयं जिम्मेदार होंगे।

हस्ताक्षर प्राचार्य

महाविद्यालय का नाम.....

महाविद्यालय प्रबंधन समिति द्वारा कार्यरत शिक्षक
(सत्र 2023-24) हेतु

स. क.	शिक्षक का नाम	पद का नाम	जन्म दिनांक	बैंक खाता क्रमांक	कक्षा 12 50 %	स्नातक 50%	स्नातकोत्तर 55%	नेट	पी. एचडी	अनुभव	फोटो रंगीन	हस्ताक्षर

हस्ताक्षर प्राचार्य

महाविद्यालय का नाम.....

गैर शिक्षक कार्यरत कर्मचारियों की सूची

(सत्र 2023-24) हेतु

क्र.	कर्मचारी का नाम	पद	कार्यरत कर्मचारियों की जानकारी		
			नियमित	संविदा	आउटसोर्स

हस्ताक्षर प्राचार्य