

SYLLABUS FOR DIPLOMA IN ENGLISH (DURATION : 6 MONTHS)

There will be three papers of 100 marks each two written papers, and a viva-voce conversational English.

FOR COLLEGE ONLY

DIPLOMA COURSE IN ENGLISH : IInd SEMESTER

PAPER I : APPLIED GRAMMAR AND VOCABULARY

TIME : 3 HOURS

MAX. MARKS :

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| 1. (a) Word, phrase, sentence, clause, idiom-distinction of one from another | 5 | Marks |
| (b) Sequence of Tenses | 10 | Marks |
| 2. Adjectives with degrees, change of degree without changing the meaning | 5 | Marks |
| 3. Adverbs, their formation and position | 5 | Marks |
| 4. The participle : as verb and as an adjective | 5 | Marks |
| 5. Short answers (Positive and Negative) Yes/No & 'Wh' word questions | 5 | Marks |
| 6. Common Errors : Correct and Incorrect sentences | 10 | Marks |
| 7. Simple, Compound, Complex sentences
(Synthesis, Analysis, Inverse Transformation) | 10 | Marks |
| 8. Prefixes, Suffixes - their use in word formation | 5 | Marks |
| 9. Prepositional verbs or phrasal verbs | 10 | Marks |
| 10. Idioms and idiomatic expressions and their uses in sentences | 10 | Marks |
| 11. One word substitution | 5 | Marks |
| 12. The same word used as different parts of speech (noun, verb & adjective) | 5 | Marks |
| 13. Common foreign words and phrases (Greek, Latin etc.) | 5 | Marks |
| 14. Abbreviation, Construction of words
(Can't - Cannot, It's - It is or It has etc.) | 5 | Marks |

PAPER II : PHOENETIC TRANSCRIPTION AND ADVANCED COMPOSITION

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| 1. Phoenetic transcription | 20 | Marks |
| 2. Precies writing | 20 | Marks |
| 3. Formal letter writing (Business, Official, Formal notes of invitation, Acceptance and Refusal) | 15 | Marks |
| 4. Dialogue writing | 10 | Marks |
| 5. Guided composition (Translation of a passage from Hindi to English and English to Hindi), about 10 sentences (10+10) | 20 | Marks |
| 6. Essay (300 Words) | 15 | Marks |

PAPER III : VIVA VOCE

MAX. MARKS 100

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| 1. Speech making on a given topic | 30 | Marks |
| 2. Viva Voce testing the Candidate's knowledge of conversational English and other constructional tit-bits | 70 | Marks |

BOOKS RECOMMENDED :

1. English Conversation Practice: Grant Taylor
2. Living English Structure: Allon
3. Remedial English Grammer : F.T.Wood
4. High School English Grammar and Composition : Wren & Martin
5. A Practical Guide to Translation: A Thakur
6. A Guide to Patterns & Usage : A.S.Hornby

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