(8)

## JIWAII UNIVERSITY, GWALIOR

#### **SYLLABUS**

OF

## MBA FINANCIAL ADMINISTRATION

AND

## **EXAMINATION SCHEME**

(Wef. 2015-2017)

## CHOICE BASED CREDIT SYSTEM

### **SCHOOL OF STUDIES**

POLITICAL SCIENCE AND PUBLIC ADMINISTRATION

JIWAJI UNWERSITY, GWALIOR - 474011 (M.P.)

# MBA (FINANCIAL ADMINISTRATION) (FOUR SEMESTERS PROGRAM) (CBCS – 2015- 2017)

CONTINUOUS ASSESSMENT: 40% AND END TERM ASSESSMENT: 60%

#### SEMESTER I

PAPER CODE	COURSE	CRC	L	Т	P	Credit	Remarks
FA - 101	Fundamental of Financial Administration.	Core	3	-	-	03	
FA – 102 Application of Quantitative Techniques in financial administration.		Core	4	-	-	04	×
FA - 103	Principles of Management.	Core	3	-		03	
FA - 104	Basic and Management Accounting.	Core	4	-	-	04	
FA - 105	Business and Corporate Law.	Core	3	-	-	03	
FA - 106	FA – 106 Economic Analysis.		3	-	-	03	
FA - 107	Assignment				1	01	
FA - 108	Seminar				1	01	
	Total Valid Credit					22	
FA - 109	Comprehensive Viva (Virtual Credit)			b	4	04	
	Total Credit					26	

#### SEMESTER II

PAPER CODE	COURSE	CRC	L	Т	Р	Credit	Remarks
FA - 201	Business Communication.	Core	3	-	-	03	
FA - 202	Fundamentals of Financial  Management	Core	3	-	-	03	
FA - 203	Business Environment.	Core	3	-	-	03	
FA - 204	Operation Research.	Core	4	-	_	04	
FA -205	Organizational Behaviour.	Core	3	-	_	03	
FA - 206	Fundamentals-of-Marketing.	Core	3	-	-	03	
FA - 207	Assignment				1	01	
FA - 208	Seminar				1	01	
	Total Valid Credit					21	
FA - 209	Comprehensive Viva (Virtual Credit)		-		4	04	
11	Total Credit					25	

#### SEMESTER III

PAPER CODE	COURSE	CRC	· L	T	Р	Credit	Remarks
FA - 301	Project Management.	Core	3	-	-	03	
FA - 302	Management of Financial Institutions in India.	Core	3	-	-	03	
FA - 303	Research Methodology.	Core	3		-	03	
FA - 304	Banking Law and Practice.	Core	3	-	-	03	
FA - 305	Management Information System.	Core	3	-	-	03	
FA - 306	Optional Papers (a) Security Analysis and Portfolio Management (b) Financial Administration of India. (c) Advertising Management	C Elective C Elective Generic	3	-	-	03	is a second of the second of t
FA - 307	Industrial Training	Core			8	08	
	Total Valid Credit					26	
FA - 308	Comprehensive Viva (Virtual Credit)	ν			4	04	
	Total Credit					30	

#### SEMESTER IV

PAPER	COURSE	CRC	L	T	Р	Credit	Remarks
CODE			1	-	-	0.2	
FA - 401	Computer Applications in financial Administration.	Core	3	-	-	03	
FA - 402	Financial Services.	Core	3	-	-	03	
FA - 403	Working Capital Management.	Core	3	-	-	03	
FA - 404	International Marketing.	Core	3	-	-	03	
FA - 405	Strategic Management.	Core	3	-	-	03	
FA - 406	Optional Papers		3	-	-	03	2
	(a) International Financial	C Elective					
	Management.						
	(b) Fundamentals of Retail	C Elective					
	Management						
	(c) Marketing Services.	Generic					
FA - 407	Industrial Training	Core			8	08	
	Total Valid Credit					26	
FA - 408	Comprehensive Viva (Virtual Credit)				4	04	
1	Total Credit				-	30	

## MBA FINANCE 1<sup>ST</sup> SEMESTER

- 101: Fundamental of Financial Administration.
- 102: Application of Quantitative Techniques in financial administration.
- 103: Principles of Management.
- 104: Basic and Management Accounting.
- 105: Business and Corporate Law.
- 106: Economic Analysis.

#### MBA FINANCE IInd SEMESTER

- 201: Business Communication.
- 202: Fundamentals of Financial Management
- 203: Business Environment.
- 204: Operation Research.
- 205: Organizational Behaviour.
- 206: Fundamentals of Marketing.

## MBA FINANCE IIIrd SEMESTER

- 301: Project Management.
- 302: Management of Financial Institutions in India.
- 303: Research Methodology.
- 304: Banking Law and Practice.
- 305: Management Information System.
- 306: Optional Papers
  - (a) Security Analysis and Portfolio Management.
  - (b) Financial Administration of India.
  - (c) Advertising Management.

#### MBA FINANCE IVth SEMESTER

- 401: Computer Applications in financial Administration.
- 402: Financial Services.
- 403: Working Capital Management.
- 404: International Marketing.
- 405: Strategic Management.
- 406: Optional Papers
  - (a) International Financial Management.
  - (b) Fundamentals of Retail Management.

(e) Marketing Services.