MA PUBLIC ADMINISTRATION – PAPER: 402
DEVELOPMENT ADMINISTRATION in Indian Perspectives

nit-I
Development administration: Concept, Meaning, nature and scope; Development administration and traditional administration. Characteristics of administration in developed and developing countries.

nit-II
Planning: Projects and Plan formulations; Plan implementation and evaluation.

nit-III

nit-IV
Development administration: Interaction among Bureaucrats, Politicians, Technocrats, Social Scientists, Educationists and Journalists.

nit-V
Development administration in India: Need, purpose, concept and importance of development administration in Indian context. Administration for development: Early experiments (Community Development Programme) and other development programmes. State Development Council with special reference to M.P. Role of Five Year Plans in development. Zila Sarkar in M.P.

Books recommended
Indian Economy
Problem of Nationalized Industries
Nationalized Industry and Public Ownership
Public Enterprises and Economic Development
Government in Business
Comparative and Development Administration
Meaning, nature and scope of social research, motivating factor and basic assumption of social research, reasons of studying research methodology (importance of research methodology). Pure and applied research interdisciplinary research: meaning, need and problem.

The scientific method: meaning characrisitics and its significance in public administration, various stages in scientific methods. The scientific method and the study of value. Formulation of research problem: research designs, concept of hypothesis.

Unit-III

Source of data with special reference to primary and secondary data, selection of universes and various procedures of samplings, observation, questionnaires, schedules and interviews.

Unit-IV

Nature of study: panel study, case study, area studies, concept of property space coding, tabulation and classification, report writing, theory building in public administration.

Unit-V

Data analysis: statitical method, their meaning, significance, process and limitations. Measure of central of central tendency (mean, median, and mode). Measure of dispersion (range, quartile, deviation: mean deviation and standard deviation).

Books Recommended

Goodi and Hatt
P.V. young
John Galtung
B.M.Jain
R.N.Trivedi and O.P. Shukla
S.R. Kothari
S.R. Bajpai

Method in Social Research
Scientific Social Survey and Research
Theory, Methods & Social Research
Research Methodology
Research Methodology
Research Methodology
Methods of Social Survey and Research
RURAL LOCAL ADMINISTRATION: WITH DUE REFERENCE TO M.P.

Concept, Meaning and Importance of Rural Local Administration, Growth of Local Administration in India, Early Experiments, Community Development Programme, Balwant Rai Mehta and Ashok Mehta Committee, Main Feature of 73rd Constitutional Amendment.

UNIT-II

UNIT-III
Patterns of Panchayati Raj in M.P.: Structure, and function of Gram Sabha, Gram Panchayat, Janpad Panchayat and Jila Panchayat, Their Role in Rural Development in M.P.

UNIT-IV
Administrative Set up Panchayati Raj in M.P. Gram Sewak, Panchayat Secretary, Block Development Officer, Chief Executive Officer and Collector; Official and non-Official relation in Panchayati Raj, Panchayati Raj Finance in M.P.

UNIT-V
State Control over Panchayat Raj Institutes in M.P., Problem of Public Participation and Leadership, Co-ordination in Panchayati Raj Institutes in M.P. other Role of Political Parties in Panchayati Raj, Problems and Suggestion to strength it.

Organisation and Function of Directorate of Panchayat and Rural Development Department

BOOKS RECOMMENDED

Hoshial Singh
Meennder Singh
Tiwari
S.M. Shah
S.N. Mishra
Kanai Singh

Administration of Rural Development in India
Rural Development Administration
Rural Development in India
Rural Development Planning and Reforms
New Horizons in Rural Development Administration
Rural Development, Principles, Policies and Management
A Journal of Rural Development

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GROUP C

2. STRATEGIES AND ISSUES IN HUMAN RESOURCE DEVELOPMENT

UNIT I
HRD: An Overview.
HRD: Strategies
HRD: Experiences

UNIT II
HRD and the Supervisory Position: Line Managers and H.R.D., Task analysis, Motivational issues and aspect, Developmental Supervision, Counselling and Monitoring.

UNIT III
Comparative Study of H.R.D. Experiences:

UNIT IV

UNIT V
HRD/OD (Organisation Development) and approach to HR (Industrial Relation) Organising for H.R.D., Emerging Trends and Perspective.

BOOKS RECOMMENDED
Santhanam, M.: Development of Human Resource
Sharma, A.K.: Some issues in Management Development
Rudrabasavraj, M.N.: Executive Development in the Public Sector

GROUP D

1. URBAN LOCAL ADMINISTRATION IN INDIA: WITH DUE DIFFERENCE TO M.P.

UNIT I
Meaning, Scope and Significance of Urban Local Govt., Features of Urban Local Govt. in India, Urbanization its Problem and Consequences (Indian Scenario)

UNIT II
Evolution of Municipal Government in India, Bombay, Delhi and Calcutta Municipal Corporation, Main Feature of 74 Constitutional Amendment.

UNIT III