Viva – Voice : 50 Marks

Computer Practical : 50 Marks

NOTE:

1. EVALUATION OF SESSIONAL WORK : Internal assessment of each paper will be evaluated jointly by the teacher concerned and head based on test and/or written assignment and/or seminars etc.

PAPER-I Foundation of Library and Information Science


UNIT II – Library Movement in India, Recommendations of National knowledge Commission & Libraries development plan and programs in India after independence. Role of Library in Modern Society.


UNIT IV – Library Building: Planning and Designing Location Lighting and Ventilation. Role of Librarian and Architect in Designing of Building, Furniture etc.

UNIT V – Library Cooperation and Resource Sharing, Library Extension Services, Consultancy Services, Role of Professional Association with Special Reference to ALA, ILA, IASLIC, ASLIB. Role of International organizations: UNESCO, FID, IFLA. An Introduction to Consortia.
PAPER-II MANAGEMENT OF LIBRARIES & INFORMATION CENTRES


UNIT III- Collection Development: Types of Documents and Selection principles, Different Types of Selection tools and their Importance Acquisition Procedure of Books.


UNIT V- Management and operation of various section (shelving and stock verification binding ), circulation section (work, system – browne, Newark introduction of barcode and its application for circulation of etc). Marketing of information products and services.

PAPER III- KNOWLEDGE ORGANISATION AND PROCESSING THEORY

UNIT I- Universe of Subjects- Structure, Attributes & Modes of Formation. Library classification: Definition Need & Purpose; Including Knowledge Classification, Canons of Classification.

UNIT II- General theory of library classification including Normative Principles. Facet Analysis, Fundamental Categories, Common Isolates, Devices, Phase Analysis, Notation.


PAPER-IV KNOWLEDGE ORGANISATION AND PROCESSING
(Classification practical)

Practical classification of books and periodicals according to colon classification (Rec.6th Ed) and dewey decimal classification (19th Ed.). Adequate number of titles will be given from all disciplines candidates will be required to classify 30 titles in all. Ten titles should be classified by CC and DDC both. Whereas five titles should be classified by both CC and DDC.