M.A. EXTENSION EDUCATION & SOCIAL WORK

Labour Welfare and Industrial Relation
Paper – 301 (Third Semester) (2013-14)

Unit – I Labour Welfare Concept :-
i. Meaning, Need, Objectives, Scope,
ii. Types, Techniques of welfare work,
iii. Agencies, Aspects, New Dimension.

Unit – II Wage and salary administration :-
i. Objectives and Principles, Structure,
ii. Factors affecting, Methods of wage payment,
iii. Wage policy in India, Wage incentives, Advantage and Limitation, Intensive Plans,
iv. Concept of profit sharing- Advantage and Disadvantage, Workers participation in management, conceptual overview.

Unit – III Industrial Relations and Industrial Disputes :-
i. Concept, Objectives and approaches,
ii. Industrial unrest in India, Causes of Industrial disputes, preventive and settlement machinery.
iii. State and Industrial relations.

Unit – IV Trade Unions and Collective Bargaining :-
i. Meaning, Objectives and functions of Trade unions,
ii. Structure and Types of Unions, Registration, Rights and Liabilities of a Registered Union,
iii. Problems of Trade Unions, Employee Associations, Trade Union Movement in India.
iv. Collective Bargaining – Meaning and objectives, Importance and requirements, Collective bargaining in India.

Unit – V Social Welfare and Social Security :-

Reference Books:
1. Dr. C.B. Gupta – Human Resource Management
2. छापानुसार जागरण – सेवाचार बिंदु एवं आधोसामायक स्तरभंग
3. Dr. D.R. Sachdeva – Social Welfare administration in India
4. Dr. Sanjay Bhattacharya – Social Work : An Integrated Approach
Unit – I  Social Science Research :-
- Meaning, nature, objectives and types, utility of research methods,
- Methods of social research, pure and applied research, various theories of social research,
- Social Work Research in India.

Unit II  Research Methods :-
- Case Study Method – Meaning, concepts, procedure, features, approaches, advantage and disadvantage.
- Social Survey Method – Definition, subject matter, types, procedures, and growth, merits and demerits, social surveys in India.
- Experimental Method – Definitions, Types.
- Historical Method – Concepts and Source.
- Content Analysis Method

Unit III  Methods of Data Collection and Research Design :-
- Sources of data, forms of data, principles of data collection, sampling design, various method of data collection – observation interview questionnaire and schedule.
- Research design – meaning purpose, functions.

Unit IV  Statistical Method in Social Research
- Use of statistics in social research.
- Various statistics methods – Averages, Mean, Median, Mode, Standard deviation.

Unit – V Interpretation, presentation and report writing of research project :-
- Concept of interpretation and presentation, tabulation and classification, use of diagram, map and graphs.
- Report writing – Different steps.

Reference Books :
Devendra Thakur – Research methods in social survey.
श्र. बुद्धि विद्या – शास्त्रीय अनुसंधान
Dr. Kathar – Research methodology, methods and Teaching.
Dr. Sanjay Bhattacharya – Social work: An Integrated Approach
C.R. Kothari – Research Methodology methods & Techniques
M.A. EXTENSION EDUCATION & SOCIAL WORK

Work with Groups and Communities

Paper – 303 (Third Semester) (2013-14)  
Marks: 100  
(Th.85 & Int.Ass.15)

Unit I  Social Group Work
1. Meaning and Definition of Social Group Work.
2. Characteristics and Scope of Social Group Work.
3. Assumptions, Principles and Objectives of Social Group Work.

Unit II  Programmes in Group Work
1. Group Dynamics, Group Leadership.
3. Importance of programme in Group Work.

Unit III  Evaluation in Social Group Work
1. Meaning and Definition of Evaluation
2. Process of Evaluation of Social Group Work
3. Area of Evaluation of Social Group Work
4. Need of Evaluation
5. Characteristics of Evaluation

Unit IV  Community
1. Concept and Meaning of Community.
2. Types of Communities.
3. Peoples participation in community decisions.
4. Types of Problems of a Community (Water, Sanitation, Electricity, Health, Caste Problem, Religious Violence)

Unit V  Community Organisation
1. Concept and definition of Community Organisation.
2. Assumption, Principles and Objectives.
4. Activities under Community Organisation.

Reference Books:
1. Trecker H.B.  Social Group Work- Principles & Practice
2. G.R.Madan  Social work
3. Dr.Surendra Singh & P.D.Mishra  Samaj Karya
4. S.D.Mudgal  Introduction to Social Work
5. Prayaagdeen Mishra  Samajik Samuhik Karya