UNIT-I  Concept of Research: Nature and objectives of Research, Types of Research, Steps in the research process, Difference between survey and research.

UNIT-II Research Design: Concept, Types and stages in Research Design, Concept of a Research Problem, Selection and formulation of a research problem.

UNIT-III Hypothesis: Concept and sources of hypothesis, procedure for formulation of hypothesis, Concept and Types of a sampling, Sampling unit, size of sample and its determination.

UNIT-IV Data collection: Types of data, sources of data, Techniques of data collection – Drafting of questionnaire & schedules, Analysis and interpretation of data.

UNIT-I  Management Accounting: Its meaning, nature and importance. Difference of Management accounting with Cost A/c and Financial accounts, Role and Duties of Management Accountant.


UNIT-V Management Reporting System, Types of Reports, Responsibility Accounting, Concept of Management Audit
UNIT-I  Concept of Management Audit, Objectives, needs, scope and difficulties. Aspects of Management Audit: Efficiency Audit, Propriety Audit and Performance Audit, Techniques of Management audit, Difference between Management Audit and Management Consultancy.


UNIT-III  Inter Control: Meaning and Objectives, Review of Internal Check, Review of Internal Audit, Methods of Reviewing Internal Control.


UNIT-V  Concept of Social Audit, Cost Audit: Meaning Objectives and advantages, difference between financial and cost Audit, Cost Audit programme, Brief review of Cost audit under the companies act. Qualifications of cost auditor, Liabilities of cost auditor.
UNIT-I Basic concepts and definitions, Residential status and tax incidence, Exempted Income, Deemed Income, Clubbing of Income, Deductions Under Sec. 80

UNIT-II Computation of Tax Liabilities of Individual (Headwise computation will Not asked), Taxation on Agriculture Income, Rebate U/s 88.

UNIT-III Return of Income and assessment, various return, PAN, Types of Assessment.

UNIT-IV Advance payment of tax, Tax Deducted at source, Penalties and Prosecution, Refund of excess payment.

UNIT-V Income Tax Authorities, Appeal and Revisions, Settlement of cases.