

JIWAJI UNIVERSITY, GWALIOR

Ordinance No. 169

UNIFIED ORDINANCE FOR SEMESTER SYSTEM OF EXAMINATION FOR **UNDER GRADUATE COURSES**

1. The three year degree courses at undergraduate level, except those for which the university has separate ordinances, will run on semester system. The courses shall be divided in six semester covering three academic sessions. The first academic session will comprise of Ist and IInd Semester, second academic session III and IV semester and third academic session Vth and VIth Semester.
2. The provisions of this ordinance will be application to all the undergraduate courses being taught in School of Studies, affiliated government and private colleges located within the jurisdiction of the respective universities.
3. Courses (B.Sc., B.A., B.Com., B.H.Sc. etc.) of study shall be governed by the provisions of this ordinances.
4. The fees for each of these courses shall be decided by the State Govt. for affiliated colleges and by the University for School of Studies, from time to time.
5. Every candidate seeking admission to these courses must have passed Higher Secondary (10+2) or an equivalent course recognized from M.P. Board / CBSE / or recognized body. The eligibility criterion for admission in individual course will be decided by the Board of Studies of the subject / University.
6. Admission to these courses will be made either on merit (to be defined by the university / affiliated College) in qualifying examination or in the written entrance test held for the purpose.
7. For admission to these courses the admission rules will be framed by the State Govt. for affiliated colleges and by the University for School of Studies / Departments.

The admissions in these courses are made in the month June / July of every year in first semester only. However, admissions in other subsequent semesters may be given on the grounds of transfer of student's parents / guardians or specific reason thereof.

8. The under graduate courses in semester system shall consists of :
 - a) Such courses (Theory papers) as prescribed by the University / Central Board of Studies.
 - b) Such job internship / lab work / practical / projects etc. as prescribed by the university / Central Board of Studies

- c) Such scheme of examination as prescribed by the university / Central Board of Studies
9. The students appearing as private candidate will be governed by ordinance number six of the university.
10. No candidate shall be allowed to take the Semester Examination unless one has :
 - a) Attended at least 75% of lectures and practical delivered in a particular semester. However, relaxation of 10% condonation of deficiency can be allowed by the Kulpati on the recommendation of the Principal / Head of SOS, as the case may be.
 - b) Paid all the dues including university course and examination fees before the last date of submission examination forms.
 - c) Submitted the Job internship certificate/Project Report by the date notified by the Head/Principal of the college.
11. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a manner prescribed by the university/Central Board of Studies of concern subjects from time to time.
 - a) 30 percent marks of each theory paper and practical separately shall be assigned for internal assessment / CCE. There shall be two or three separate internal tests at the College / SOS level in each paper / practical of equal marks in each semester.
 - b) 70 percent marks shall be assigned separately for each theory paper and practical of the university main semester examination.
 - c) For passing the examination, the candidate shall be required to secure at least 33% marks in university theory and practical examination separately and 30% in CCE/Internal Assessment test conducted by the colleges/S.O.S.
 - d) Examination of odd semesters shall ordinarily be held in the month of November / December and that of even semesters in the month of May / June.
12. There shall be no supplementary or second examination in semester system of the course of study.
13. If a candidate fails in two subjects in any one semester examination but clears all the remaining subjects of the examination, candidate will be allowed to keep the term (ATKT) and promoted to the next semester. Student will be allowed to appear and pass the ATKT paper in next two successive examination of the same semester, along with the regular semester examination, and if student fails to pass the ATKT paper or fails to appear in next two successive examinations of the same semester, will not be allowed to appear in subsequent semester examination, however, students may be allowed to appear in all the papers as an ex-student in the next examination of the same semester.

Provided further, that if a candidate fails in more than two subjects in any semester examination, she / he will not be allowed to appear in subsequent semester examination. However, she / he may be allowed to appear as an ex-student in the next examination of the same semester. In no case the candidate will be given more than two ATKT other than the main examination, to pass a semester.

Provided further that the candidate will be permitted to appear in 5th semester only when she / he clears all the subjects / papers and practical up of 1st & 2nd Semester. No Division shall be awarded up to 5th Semester. Candidate will be awarded degree in the year in which she / he clears all the papers and practical of 5th semester. In such situation, mark-sheet for each semester will be issued separately up to 5th semester with the result Pass / A.T.K.T. Once the candidate clears all the subjects of 6th semester, composite mark-sheet will be issued in the 6th semester with the mention of Division also.

Provided further that if a candidate fails in two subjects in 6th Semester, an exemption will be made to this and she / he be permitted to take one repeat attempt examination in that subject along with the regular examination of these papers conducted by the university in an immediately subsequent semester beyond the stipulated time limit of five years.

14. Rules for ATKT system as amended by the Govt. from time to time shall be made applicable in the University, however it is herewith made clear that there shall not be separate examination for ATKT students but they shall be allowed to appear in the ATKT paper/subject with regular semester examination.
15. If a candidate fails or remain absent in practical / CCE / Project / Internship of any subject or subjects will be treated as ATKT in that subjects.
16. A candidate shall not be required to appear in the practical / CCE / Project / Internship if he has already cleared in the main examination.
17. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , University Examination (Theory & Practicals both) and project work (if any) taken together at the end of sixth / final semester of examination.

60% or above	-	First Division
45% but less than 60%	-	Second Division
33% but less than 45%	-	Third Division

18. A candidate has to complete the entire course of under graduate degree within a maximum period of five years from the session of first admission.
19. The Kulpati Grace up to maximum of one marks will be given to pass in a paper in each semester and one mark for improvement in division in the final semester. However, in no case both the grace each for passing and for division can not be taken together.

20. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the same university. Notwithstanding any thing contained in forgoing Para, shall be in contravention and in consistence with other examination ordinance or specific ordinance if any and stand independent.
21. This ordinance will repeal the earlier ordinance for the semester system of examination.
22. In case of any dispute / ambiguity in semester system of examination / course the Kulpati decision shall be final.

JIWAJI UNIVERSITY, GWALIOR

Ordinance No. 168

UNIFIED ORDINANCE FOR SEMESTER SYSTEM OF EXAMINATION FOR

POST-GRADUATE COURSES

1. The two year degree courses at postgraduate level, except those courses which have separate ordinances, shall be run on semester system. The courses shall be divided in four semesters covering two academic sessions. The first academic session will comprise of Ist and IInd Semester and second academic session III and IV semester.
2. The ordinance shall be application to all the post graduate courses taught in School of Studies, affiliated government and private colleges located within the jurisdiction of the University.
3. The Courses (M.A., M.Sc., M.Com. and M.H.Sc. etc.) of study shall be governed by the provisions of these ordinances.
4. The fees for each of these courses shall be decided by the State Govt. for affiliated colleges and by the University for School of Studies, from time to time.
5. Every candidate seeks admission to these courses must have passed graduation course with the relevant subjects as one of the major subject with a minimum of second division from any recognized university or an equivalent body duly recognized by the AIU. The eligibility criteria for admission to the subject will be decided by the concerning Board of Studies of the subject.
6. Admission of these courses will be made either on merit (to be defined by the university / affiliated College) in qualifying examination or in the written entrance test held for the purpose as and when required.
7. For admission to these courses the admission rules will be framed by the State Govt. for affiliated colleges and by the University for School of Studies as well.

The admissions in these courses are made in the month of June / July every year in first semester only. However, admissions in other subsequent semesters may be given on the grounds of transfer of student's parents / guardians.

8. The Post-graduate courses in semester system shall consists of :
 - a) Such courses (Theory Papers) as prescribed by the University Board of Studies of different subjects.
 - b) Such job internship / lab work / practical / projects etc. as prescribed by the University Board of Studies of different subjects.
 - c) Such scheme of examination as prescribed by the University Board of Studies of different subjects.

9. The students appearing as private candidate will be governed by ordinance number six of the university.
10. No candidate shall be allowed to take the Semester Examination unless one has :
 - a) Attended at least 75% of lectures and practical delivered in a particular semester. However, relaxation of 10% condonation of deficiency can be allowed by the Kulpati on the recommendation of the Principal / Head of SOS, as the case may be.
 - b) Paid all the dues including university course and examination fees before the last date of submission examination forms.
 - c) Submitted the Job internship certificate/Project Report by the date notified by the Head/Principal of the college.
11. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a manner prescribed by the university/Central Board of Studies of concern subjects from time to time.
 - a) 30 percent marks of each theory paper and practical separately shall be assigned for internal assessment / CCE. There shall be two or three separate internal tests at the College / SOS level in each paper / practical of equal marks in each semester.
 - b) 70 percent marks shall be assigned for each theory paper and practical of the University main semester examination.
 - c) For passing the examination, the candidate shall be required to secure separately at least 36% marks in each theory paper and practical university examination and 30% in CCE / Internal Assessment test conducted by the colleges / School of Studies
 - d) Examination of odd semesters shall ordinarily be held in the month of November / December and that of even semesters in the month of May / June.
12. There shall be no supplementary or second examination.
13. If a candidate fails in two papers in any one semester examination but clears all the remaining papers of that examination, candidate will be allowed to keep the term (ATKT) to pass the aforesaid paper and promoted to the next semester. Student will be allowed to pass the ATKT paper in next two successive examination of the same semester, along with the regular semester examination, and if student fails to pass the ATKT paper or fails to appear in next two successive examination of the same semester, will not be allowed to appear in subsequent semester examination, however, students may be allowed in all the papers as an ex-student in the next examination of the same semester.

Provided further, that if a candidate fails in more than two papers in any semester examination, student will not be allowed to appear in subsequent semester examination. However, students may be allowed to appear in all the papers as an ex-student in the next examination of the same semester. In no case the candidate shall be given more than two ATKT, other than main examination, to pass a semester.

Provided further that the candidate will be permitted to appear in fourth semester only when students clears all the subjects / papers and practical up of 3rd Semester. No Division shall be awarded up to 3rd Semester. Candidate will be awarded degree in the year in which she / he clears all the papers and practical of 4th semester.

Provided further that if a candidate fails in 4th Semester, an examination will be made to this and she / he be permitted to take one repeat attempt examination in paper along with the regular examination of that paper conducted by the university in an immediately subsequent semester beyond the stipulated time limit of three years.

Mark-sheet for each semester will be issued separately up to 3rd semester with the result Pass / ATKT. Once the candidate clears all the subjects of 4th semester, composite mark-sheet will be issued in the 4th semester with the mention of Division also.

If the candidate fails in the project viva-voce examination she / he will not be required to submit the project report again, but she / he will have to pass the viva-voce examination in next examination of same semester.

14. Rules for ATKT system as amended by the Govt. from time to time shall be made applicable in the University, however it is herewith made clear that there shall not be separate examination for ATKT students but they shall be allowed to appear in the ATKT paper with regular semester examination.
15. If a candidate fails or remain absent in practical / CCE / Project / Internship of any subject or subjects will be treated as ATKT in that subjects.
16. A candidate shall not be required to appear in the practical / CCE / Project / Internship if he has already cleared in the main examination.
17. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , University Examination (Theory & Practicals both) and project work (if any) taken together at the end of sixth / final semester of examination.

60% or above	-	First Division
48% but less than 60%	-	Second Division
36% but less than 48%	-	Third Division

18. A candidate has to complete the entire course of Post graduate degree within a maximum period of three years from the session of first admission.

19. Kulpati Grace of maximum up to one marks will be given to pass in a paper in each semester (this will not accumulate) and one mark for improvement in division in the final semester.
20. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the same university. Notwithstanding any thing contained in forgoing Para, shall be in contravention and in consistence with other examination ordinance or specific ordinance if any and stand independent.
21. This ordinance will repeal the earlier ordinance for this system of examination.
22. In case of any dispute / ambiguity in semester system of examination / course the Kulpati decision shall be final.