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Ordinance - No 59

ORDINANCE FOR THE MASTER OF BUSINESS ADMINISTRATION PART TIME
THREE YEARS INTEGRATED PART TIME PROGRAMME

The Ordinance provides for admission, examination and other incidental matters relating to the Master of Business Administration Part Time Integrated Programme which is a three year course consisting six semesters, two semesters in the first year, two semesters in the second year and the remaining two in the third year.

ADMISSION :

1. A candidate seeking admission to the first semester of the course shall be required to :

a) Possess a Bachelor's or a Master Degree in any discipline with atleast second division (at least 45% marks in aggregate) or have passed final examination of CA/ICWA/CB/CFA. No relaxation can be granted in 45% marks in aggregate except to those who belong to SC/ST/OBC they will be given a relaxation of 5% marks in the minimum of their qualifying examination. Their seats will be reserved as per M.P.Govt.rules

b) Have a minimum 2 years experience after the date of passing the qualifying examination, to be counted from the date given in the Mark Sheet of the qualifying examination as a full time/ part time employee in Govt./ Semi Govt./ Department/ Public/Private/ Co-operative sector Business or Industrial Organisation. However, this condition will be relaxed by one year for the industry sponsored candidates. Such sponsoreship will be accepted from the present employer only. A proper sponsoreship certificate will be necessary in such cases.

c) He/She has been drawing a minimum consolidated salary of Rs. 3000/- per month. (Provided in the case of part-time employee, the total emoluments should not be less than Rs. 2000/- p.m.

ADMINISTRATIVE

Subject to the provisions of the

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- d) Candidates who are in service will have to produce a no-objection certificate from his/her employer on the prescribed proforma. In case he/she fails to produce the same latest at the time of Interview, his/her candidature will not be considered.
2. Admission to the M.B.A. shall be made on the basis of an admission process consisting of an admission test and personality test, carrying a total weightage of 100 marks. The detailed rules of selection procedure through the written test and personality test will be framed and notified by the M.B.A. Admission Committee of the School of Studies in Management year to year.
3. An applicant for the M.B.A. examination prosecuting a part-time course of study leading to the Master of Business Administration shall not be permitted to take up any other examination or course, simultaneously.
4. No person shall be admitted to M.B.A. examination if he/she has already passed MBA examination or any equivalent examination of any university or statutory body. However, this restriction shall not be applicable to Diploma holders.
5. The candidate who has passed any part of M.B.A. Programme of any University or Institution will not be admitted to our M.B.A. Programme on migration basis.
6. Each candidate will have to complete the minimum 75% attendance in each semester.
7. Each candidate will have to go for practical training and submit a Training Report relating to his own organisation or Business after the fourth semester and before the completion of his/her fifth semester. The training period will consist of six to eight weeks. It shall be done in the interest of the candidate.
- EXAMINATION**

EXAMINATION

Subject to the provision of M.B.A. Regulation

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1- Any of the examination covered by this ordinance and the conditions on which the students shall be admitted to such examination, shall be in accordance with the provision made by the Academic Council after considering the recommendations of the Board of Studies and the Faculty of Management.

2- Each examination shall be regarded as a separate unit for the purpose of working out the result of the candidate. The result of each examination shall be worked out separately even if he/she appeared at the course in which he/she failed previously, alongwith the course in which he/she is appearing for the first-time for getting success, he/she must have secured atleast 40% marks in the individual courses/ papers as also in the aggregate of such courses/papers. For the purpose of calculation of this 40% pass percentage, the score in internal assessment and in the university examination will be counted together.

3- A student will be promoted to the next semester only after having passed atleast two (2) papers of current semester out of total of four (4) papers. In the remaining two (2) papers he/she can reappear again with the ensuing concerning semester examination as back paper. This is to be done by him/her in the two subsequent semester examinations.

4- A candidate will be allowed only two additional chances (other than the original attempt) to pass any course. If somebody fails to do so he/she will have to leave the M.B.A. Programme.

5- The university may conduct 'Crash Examination(s)' so as to enable the candidates to clear the papers in which they have failed in any of the semester examinations. The right to hold or not to hold crash examination (s), will remain with the university, which can fix up such examination(s) as and when it finds the same in the interest of the institution.

6- The medium of instruction and examination for this

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- (i) Candidate reappearing at an examination in a subsequent year shall be examined in accordance with the existing scheme and syllabi in force at that time.
 - (ii) Candidate shall be entitled to the award of the degree of the year in which all the courses are cleared by him/her.

8- Division shall be awarded on the following basis :

- First Division with Distinction	- 75% marks or above in aggregate.
- First Division	- 60% and above in aggregate.
- Second Division	- 48% and above but below 60% in aggregate
- Pass	- 40% and above but below 48% in aggregate.

9- A student of M.B.A. (any semester) will be entitled to the benefit of Vice Chancellor's grace of one marks for passing the examination of any semester or obtaining the next division (if he loses the next division by only one mark in aggregate).

10- The course structure, procedure of admission test will be finalised by Head and Dean of M.B.A. Programme under the guidance of Board of studies in Management, subject to the approval of faculty of Management and Hon' Vice Chancellor.