

CAREER COUNSELING CELL  
JIWAJI UNIVERSITY

**5- DAY WORKSHOP ON PERSONALITY DEVELOPMENT**

**Period: 10<sup>th</sup> – 14<sup>th</sup> March, 2015,**

**The workshop will be held in two batches:**

***First Batch: 9.00 AM – 1. 00PM***

***Second Batch: 2.00 PM – 6.00 PM***

***VENUE: SEMINAR HALL, SOS TOURISM&MANAGEMENT***

***Time duration of each session: 4 h/ day***

**Seats are limited to 60 per batch**

**Registration fee Rs. 500**

**Topics covered:**

Effective Communication

Active Listening

Body Language

English Grammar n

Mispronounced Words

Personal Grooming

Interpersonal Skills

Business Communication

Making First Impression

Presentation Skills

Free Speech

Group Discussion

Goal Setting

Resume Writing

Decision Making

Business Etiquette

Team Management

Time Management

Creative Thinking

**Resource persons: Brainwork TechnoSolutions Pvt. Ltd.**

**Beneficiaries: Students all streams of all semesters**

*Note:* The potential students may be provided extended 6- months practical training at Brain Technosolutions Pvt. Ltd. Noida

**CAREER COUNSELING CELL  
JIWAJI UNIVERSITY**

**5- DAY WORKSHOP ON PERSONALITY DEVELOPMENT  
10<sup>th</sup> – 14<sup>th</sup> March, 2015,**

*Time duration of session: 4 h/ day and will be held in two batches:  
First Batch: 9.00 AM – 1. 00PM  
Second Batch: 2.00 PM – 6.00 PM*

Seats are limited to 60 per batch and with a registration fee Rs. 500/-

**Registration form**

**Name:** ..... **Father's name :** .....

**School:** .....

**Course & Semester:** .....

**Preference:** Prelunch Batch / Postlunch Batch (Mark the appropriate one)

**Contact details:**

**Phone:** ..... **Email id :** .....

Registration fee: Rs. 500:      Mode payment: Cash/Cheque/DD (Tick appropriate one)

**Applicant's Signature:** .....

**Forwarded:** The student will be relieved for attending workshop in proposed batch

**Date:** ..... **Signature of Head/Coordinator**

Note:

1. **Venue of workshop:** SOS TOURSISM & TRAVEL MANAGEMENT
2. Registration form and fee to be submitted to concerned Head/Coordinator