CAREER COUNSELING CELL
JIWAJI UNIVERSITY

5- DAY WORKSHOP ON PERSONALITY DEVELOPMENT

Period: 10th – 14th March, 2015,

The workshop will be held in two batches:
First Batch: 9.00 AM – 1.00PM
Second Batch: 2.00 PM – 6.00 PM
VENUE: SEMINAR HALL, SOS TOURISM&MANAGEMENT
Time duration of each session: 4 h/ day

Seats are limited to 60 per batch
Registration fee Rs. 500

Topics covered:

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<th>Effective Communication</th>
<th>Free Speech</th>
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<tr>
<td>Active Listening</td>
<td>Group Discussion</td>
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<td>Body Language</td>
<td>Goal Setting</td>
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<td>English Grammar n</td>
<td>Resume Writing</td>
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<td>Mispronounced Words</td>
<td>Decision Making</td>
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<td>Personal Grooming</td>
<td>Business Etiquette</td>
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<td>Interpersonal Skills</td>
<td>Team Management</td>
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<td>Business Communication</td>
<td>Time Management</td>
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<td>Making First Impression</td>
<td>Creative Thinking</td>
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<td>Presentation Skills</td>
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Resource persons: Brainwork TechnoSolutions Pvt. Ltd.

Beneficiaries: Students all streams of all semesters

Note: The potential students may be provided extended 6-months practical training at Brain Technosolutions Pvt. Ltd. Noida
5- DAY WORKSHOP ON PERSONALITY DEVELOPMENT
10\textsuperscript{th} – 14\textsuperscript{th} March, 2015,

\textit{Time duration of session: 4 h/ day and will be held in two batches:}
\textit{First Batch: 9.00 AM – 1.00PM}
\textit{Second Batch: 2.00 PM – 6.00 PM}

Seats are limited to 60 per batch and with a registration fee Rs. 500/-

\textbf{Registration form}

\begin{itemize}
  \item \textbf{Name:} ............................................................... \textbf{Father’s name :} ........................................
  \item \textbf{School:} ...............................................................................................
  \item \textbf{Course & Semester:} ..................................................................................
  \item \textbf{Preference: Prelunch Batch / Postlunch Batch} (Mark the appropriate one)
  \item \textbf{Contact details:}
    \begin{itemize}
      \item \textbf{Phone:} .................. \textbf{Email id :} ............................................................
      \item \textbf{Registration fee:} Rs. 500: \textbf{Mode payment:} Cash/Cheque/DD (Tick appropriate one)
    \end{itemize}
  \item \textbf{Applicant’s Signature:} .................................................................
  \item \textbf{Forwarded:} The student will be relieved for attending workshop in proposed batch
  \item \textbf{Date:} \hspace{1cm} \textbf{Signature of Head/Coordinator}
\end{itemize}

\textbf{Note:}
1. \textbf{Venue of workshop:} SOS TOURSIM & TRAVEL MANAGEMENT
2. \textbf{Registration form and fee to be submitted to concerned Head/Coordinator}