



भारतीय प्रौद्योगिकी संस्थान मुंबई
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IIT Bombay

To,

Prof. Sangeeta Shukla

Honourable Vice Chancellor

Jiwaji University, Gwalior

Madhya Pradesh

**Agreement between Jiwaji University and
Spoken Tutorial Project, IIT Bombay**

We are happy to announce, collaboration between Jiwaji University and IIT Bombay Spoken Tutorial program. We are providing opportunity to conduct Software Training Program from Spoken Tutorial Project - IIT Bombay, Free of Cost to all affiliated colleges of Jiwaji University. Entire program will be handled from Spoken Tutorial Team. The Spoken Tutorial activity is funded by the National Mission on Education through ICT, MHRD, Government of India, through the Talk to a Teacher Project at IIT Bombay.

Jiwaji University will -

- appoint the Central Co-ordinator from the university office who will actively work and co-ordinate with Spoken Tutorial team, IIT Bombay.
- Jiwaji University will organise awareness cum Training Event, where 1-2 faculty members from each affiliated college will attend to learn how to introduce software training in SELF learning way in their respective college.
- Put up the signed agreement note on the Jiwaji University website along with Spoken Tutorial site link and Madhya Pradesh manager Ms. Priyanka Shroff contact details.
- Identify 15 Nodal colleges who will take the lead in starting the training.
- Issuing periodic circulars and notification to all the affiliated colleges coming under the Jiwaji University to introduce and roll out the Spoken Tutorial based software training in their colleges. All the notification should go mentioning the relevant links and contact details.
- Include the relevant software series tutorials in the courses of the departments in the university and affiliated colleges, wherever feasible.
- Put into place a monitoring system, like a track data sheet to keep a record of the spoken tutorial based software training that colleges have done.
- Affiliated colleges will include spoken tutorial in time table to execute the training program.

- Incorporate the relevant FOSS series Tutorials in the course curriculum of affiliated colleges, wherever feasible.

Ms. Priyanka Shroff - Email ID –Priyankashroff23@gmail.com

Mob. :- 09713759405 Website link is <http://spoken-tutorial.org>

As a Partner, the Spoken Tutorial Project, IIT Bombay will –

- Work as a mentor for Jiwaji University.
- Spoken Tutorial program, IIT Bombay will support the Training and roll out by Jiwaji University by providing manuals and continuous guidance at the smallest that is the departmental level.
- Spoken Tutorial, IIT Bombay representative will work from Faculty Development Training Program in Jiwaji University.
- Provide the know - how and course content which includes CDs/ DVDs, online material, instruction sheets and other training documents to Jiwaji University at free of cost.
- Issue certificates based on online assessment tests where online testing is available.
- Provide the promotional materials like posters, brochures, leaflets, banners etc., to the Centre, Jiwaji University and the colleges free of cost.

General

- This agreement can be modified from time to time, if necessary, based on mutual agreement.


Prof. Sangeeta Shukla


Ms. Priyanka Shroff

Vice Chancellor,

Jiwaji University, Madhya Pradesh

Training Co-ordinator , M.P

Spoken Tutorial Project, IIT Bombay