

# JIWAJI UNIVERSITY, GWALIOR

No. Admn/Estt./2013/6855

Date: 02-05-13.

## Advertisement for Teaching Posts Including Back log for SC/ST/OBC

Applications on the prescribed forms are invited from eligible candidates for the following regular teaching posts in the University Teaching Departments.

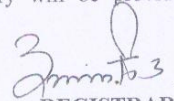
Departments	Professor			Associate Professor			Assistant Professor			
	UR	SC	ST	UR	SC	ST	UR	SC	ST	OBC
Commerce	01	-	-	01	-	01	-	-	01	-
Environment Science	01	-	-	-	-	-	-	-	-	-
Environment Chemistry	01	-	-	-	-	-	-	-	-	-

**UR-Unreserved, SC- Scheduled Cast, ST- Scheduled Tribes, OBC- Other Backward Class.**

The qualifications and pay scales are as prescribed by the UGC Regulation 2009/2010 and M.P. State Government respectively. The detailed information shall be on the website: [www.jiwaji.edu](http://www.jiwaji.edu)  
The application filled in the Prescribed forms with relevant duly attested copies of enclosures along with Demand Draft of Rs.1000/- (for open post) and Rs.500/- (for reserved post (Non refundable) of any Nationalized Bank drawn in favour of Registrar, Jiwaji University, Gwalior should reach to the Registrar, Jiwaji University, Gwalior- 474011 on or before 02.05.2013.....

The envelope containing the application should be prescribed as "APPLICATION FOR THE POST OF....."

- Note :** (i) Reservation to women candidates will be provided as per M.P. Govt. rules.  
(ii) Reservation to physically handicapped persons will be provided as per rules.  
(iii) Number of teaching posts can be increased or decreased and the university reserve the right of fill or not to fill the post.  
(iv) Advantage of reservation for SC/ST/OBC category will be provided only to the candidates belonging to the State of M.P. only.

  
REGISTRAR

<b>Post applied for</b> _____ आवेदित पद _____ <b>Applied under category Gen/SC/ST/OBC</b> श्रेणी जिसके अन्तर्गत आवेदन किया है सामान्य/अनु.जा./अनु.ज.जा./अ.पि.व. _____ <b>Field of Specialization (if any)</b> विशेषज्ञता का क्षेत्र (यदि कोई हो) _____ <b>Deptt./Center</b> _____ विभाग / केन्द्र	<b>Advertisement No.</b> _____ विज्ञापन सं० _____ <b>Post Code</b> _____ पद कूट _____
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## JIWAJI UNIVERSITY, GWALIOR

जीवाजी विश्वविद्यालय

Gwalior (M.P.)-474011 (India)

ग्वालियर - 474011 (भारत)

### APPLICATION FORM FOR TEACHING POSTS.

शैक्षणिक पदों के लिये आवेदन प्रपत्र

**Particulars of fee Remitted:**

Amount	Bank Draft No.	Date	Issuing Bank
शुल्क का विवरण राशि (रु०)	बैंक ड्राफ्ट संख्या	दिनांक	जारीकर्ता बैंक

**1 Full Name (in Block Letters)** \_\_\_\_\_

**Underline surname** \_\_\_\_\_

पूरा नाम हिन्दी में  
(उपनाम सहित, साफ अक्षरों में) \_\_\_\_\_

**2 Fathers's/Husband** \_\_\_\_\_

**Name** पिता/पति का नाम \_\_\_\_\_

**3 (a) Address for Correspondence** पत्राचार के लिये पता

**(b) Permanent Address** स्थायी पता

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Tel. No** \_\_\_\_\_ **Fax No.** \_\_\_\_\_

**e-mail:** \_\_\_\_\_

Affix Passport  
size Photograph  
पासपोर्ट आकार  
का फोटो  
चिपकायें

**4 Date of Birth & Place** जन्म तिथि एवं जन्म स्थान

\_\_\_\_\_

**Age on the last date of this application**

इस आवेदन पत्र की अन्तिम तिथि को आयु

**Years** वर्ष \_\_\_\_\_

**Months** माह \_\_\_\_\_

**Days** दिन \_\_\_\_\_

**5 (a) Sex: Male/Female** लिंग : पुरुष/स्त्री

**(b) Category** वर्ग

SC अ.जा.  ST अ.ज.जा.

OBC अ.पि.वर्ग  General सामान्य

**(c) person with disabilities** विकलांग होने की दशा में

Yes हाँ  or अथवा No नहीं  if Yes यदि हाँ

VH वी.एच.  HH एच.एच.  OH ओ.एच.

**Please tick** सही का निशान लगाइये।

**6 Marital Status : Married/Unmarried** वैवाहिक स्थिति :

विवाहित/अविवाहित \_\_\_\_\_

**7 Nationality** राष्ट्रियता

\_\_\_\_\_

**8. Academic Qualification (Commencing with the Intermediate/Senior Secondary Certificate Examination or an equivalent examination.** शैक्षणिक योग्यता (इन्टरमीडिएट/सीनियर सेकेन्डरी सर्टीफिकेट परीक्षा अथवा समकक्ष परीक्षा से प्रारम्भ करें)

Examination/ Degree परीक्षा/उपाधि	Subject/ Specialization विषय/ विशेषज्ञता	Year वर्ष	Division श्रेणी	%/ Marks/ Grade :/अंक /ग्रेड	No. of Attempts subject wise. विषयानुसार प्रयास संख्या	University/ College/ Board विश्वविद्यालय/ कालेज/ बोर्ड	Distinctions / Scholarship विशिष्टता/ छात्रवृत्ति

**Research Degree(s)** शोध उपाधियां :

Degree उपाधियां	University विश्वविद्यालय	Specific date of submission of Ph.D. thesis शोध-पत्र जमा करने की तिथि	Specific date of award उपाधियों के प्रदान करने की तिथि	Title of the work शोध-पत्र का शीर्षक
Ph.D./D.Phil/D.Mus. पी एच डी/डी फिल/डी म्यूज				
D.Sc./D.Litt. डी एस-सी/डी लिट्				

(I) Whether Ph.D. awarded as per UGC Regulation 2009

YES / NO

क्या शोध उपाधि यूजीसी 2009 के अनुरूप है

हाँ/नहीं

(II) Whether qualified NET/SLET राष्ट्रीय/राज्य पात्रता परीक्षा (Indicate the date तिथि दें) :

Conducted by UGC/CSIR/ICAR/State यूजीसी/सीआरएस/आईआर/आईसीएआर/राज्य द्वारा संचालित:

**9. Teaching/Professional/Research Employment** (Give particulars in descending order starting with the present post)

अध्यापन/व्यवसायिक/अनुसंधान नियोजन (वर्तमान पद से प्रारम्भ करके अवरोही क्रम में विवरण दें)

Employer नियोक्ता	*Status of Institute/ University संस्था की स्थिति	Post Held पद	**Pay Scale वेतनमान	Basic Pay मूल वेतन	Period of Employment		Nature of Duties/Work कार्यों के स्वरूप
					From/से	To/तक	

\* Govt./Quasi Govt./Autonomous/Private. सरकारी/अर्धसरकारी/स्वायत्तशासी/निजी।

\*\*Mention whether revised or unrevised, if relevant. कृपया संशोधित अथवा असंशोधित वेतनमान का उल्लेख करें।

**10. Summary of performance**

कार्य निष्पादन का संक्षिप्त विवरण

<b>A</b>	<b>Teaching Experience</b>	<b>From</b>	<b>To</b>	<b>Total years &amp; Months</b>
अ	अध्यापन अनुभव	से	तक	कुल वर्ष और महीने

**i Under Graduate/अनुस्नातक****ii Post Graduate/ स्नातकोत्तर****iii Total Teaching Experience/ कुल अध्यापन अनुभव****iv Participation in production of Educational TV programme**

टी0वी0 शिक्षण कार्यक्रमों के निर्माण में भाग लेने का विवरण।

**अ Short term/ Continuing Education/ Specialist Courses conducted**

अल्पावधि/अनवरत् शिक्षा/विषेषज्ञता पाठ्यक्रमों का आयोजन

**B Course developed (No.)**

ब पाठ्यक्रमों का विकास (संख्या)

**U.G.**

अनुस्नातक

**P.G.**

स्नातकोत्तर

**C Publications: (Give numbers)**

स प्रकाशन (संख्या दे)

**Published**

प्रकाशित

**Accepted**

स्वीकृत

**i Research papers in referred journals**

समीक्षात्मक पत्रिकाओं में शोध पत्र

**ii Papers in Conferences/Symposia****iii Books/ पुस्तकें****Number of Review/ Research/ Design/****iv Feasibility/Reports:**

समीक्षा/अनुसंधान/अभिकल्प/व्यवहार्यता प्रतिवेदन संख्या

**Patents/Technology Transfer:****v** एकस्व/प्रौद्योगिकी हस्तान्तरण:**Note: List of publications with details, reprints of papers and acceptance letters (in case of accepted papers) must be enclosed** प्रकाशित शोध-पत्रों की सूची और उसकी पुनर्मुद्रित प्रतियाँ एवं स्वीकृति-पत्रों की छायाप्रतियों को संलग्न करें।**D Number of Thesis Supervised:**

द पर्यवेक्षित शोध

**Awarded**

प्रदत्त

**Submitted**

पूर्ण हुई

**In progress**

प्रगति पर

**i Ph.D./पीएच.डी.****ii M.Phil/ एम.फिल****iii M.Tech/M.E./M.Sc.#/एम.टेक/एम.ई./एम.एससी****E Sponsored Research Consultancy Projects.**

ई प्रायोजित अनुसंधान/परामर्श परियोजनायें

**Completed**

पूर्ण हुई

**In progress**

प्रगति पर

**Amount (Rs. In Lakh)**

धनराशि (रु. लाख में)

**i Number of Sponsored Research Projects**

प्रायोजित अनुसंधान परियोजनाओं की संख्या

**ii No. of Consultancy Projects.**

परामर्श परियोजनाओं की संख्या

**Refer to 'List of Enclosures' and attach relevant enclosure****# Postgraduate Dissertation of minimum specialization of One Full semester rest of the details given should be up to the last date of submission of the application.**

**F Prizes /Medals/Awards/Honors**

र पुरस्कार / पदक / अवार्ड / सम्मान

**G Extra curricular activities- give details, if any, of proficiency acquired in games, sports and part taken in other extra curricular or social activities such as NCC, Public Lectures, Debates, Social Service etc.**

ल अन्य गतिविधियों का विवरण- यदि कोई है, खेल कूद, एन.सी.सी., संवाद प्रतियोगिता और समाज सेवा आदि

- As a student विद्यार्थी जीवन में

- After entering into service / नौकरी में आने के बाद

**11 Special Training / Assignment / Any Relevant particulars:**  
विशिष्ट प्रशिक्षण / अभिहस्ताकन / अन्य प्रासंगिक विवरण

**12 (a) Membership/Fellowship of professional societies:**  
(अ) व्यवसायिक सोसाइटी की सदस्यता/अध्येयता वृत्ति

**(b) Other activities/Responsibilities:**  
(ब) अन्य गतिविधियां / उत्तरदायित्व

**(c) Are you willing to accept the initial salary of the grade?**

**(If no, state what is the minimum salary expectable or expected with justification thereof).**

(स) क्या आपको आवेदित वेतनमान का न्यूनतम स्वीकार्य है? (यदि नहीं, कारण सहित स्पष्ट करें कि कितना न्यूनतम मूल वेतन स्वीकार्य/अपेक्षित है)।

**(d) if appointed, what period would you require before joining the post?**

(द) नियुक्ति होने के स्थिति में कार्य ग्रहण करने से पहले कितने समय की आवश्यकता है?

**(e) Any other relevant information, not given above:**

(य) आवेदित पद से सम्बन्धित अन्य कोई सूचना

- 13 (a) **Has there been any break in your academic career?**  
(अ) क्या कभी आपको विद्योपार्जन का क्रम भंग हुआ? यदि हाँ कारण सहित विवरण दें।
- (b) **Have you been punished during your studies at college/University? If so, give details.**  
(ब) क्या कभी आपको विद्योपार्जन के दौरान विष्वविद्यालय/कालेज द्वारा दण्ड दिया गया? यदि हाँ विवरण दें।
- (c) **Have you been punished during your services or convicted by a court of law? If so, give details.**  
(स) क्या कभी नौकरी के दौरान या किसी न्यायालय द्वारा आपको दोषी प्रमाणित किया गया? यदि हाँ विवरण दें।
- (d) **Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.**  
(द) क्या कभी आप स्वास्थ्य परीक्षा में अयोग्य घोषित हुये, आपसे त्यागपत्र देने के लिये कहा गया, आपको किसी नौकरी से पदमुक्त या बर्खास्त किया गया ? यदि हाँ पृथक पृष्ठ पर विवरण दें।
- (e) **Do you have any court cases pending as one of the parties? If yes, give details.**  
(ध) क्या आपके विरुद्ध कोई न्यायिक मामला विचाराधीन है यदि हाँ विवरण दें।

- 14 **Give names, designations and addressees (Phone/Fax No./e-mail, if any, of three reference not related to you. Refers should be persons with or under whom you have worked, or who have intimate knowledge of your work.**  
तीन सन्दर्भ व्यक्तियों का नाम, उनके डाक पते (फोन, फ़ैक्स न. यदि है) के साथ। सन्दर्भ वह व्यक्ति हो जिसके साथ या जिसके अधीन अभ्यर्थी ने कार्य किया हो या वह अभ्यर्थी के काम से पूर्णतया: अवगत हो।

i

ii

iii

**Note:- Candidate should request the Referees to sent the testimonial under cover directly to the Dena Faculty Affairs of the University**  
उम्मीदवार को चाहिये कि वह तीन संदर्भ-व्यक्तियों से स्वयं निवेदन करके जमेजपउवदपंस बंद लिफाफे में डीन फ़ैकल्टी अफेयर को सीधे प्रेषित करे।

- 15 **List of Enclosures/ संलग्न प्रलेखों की सूची**

(a) **Bank Draft & Photograph**

बैंक ड्राफ्ट एवं छायाचित्र

(b) **Copies of Mark-sheets & Certificates of educational qualifications & NET/SLET/JRF etc.**

अंक-पत्रों, शैक्षणिक प्रमाण-पत्रों एवं राष्ट्रीय/राज्य पात्रता परीक्षा/कनिष्क अध्येता की छायाप्रतियाँ

(c) **Copies of certificates of experience.**

अनुभव प्रमाण पत्रों की छायाप्रतियाँ

**(d) List of publications with details, reprints of papers and acceptance letters (in case of accepted papers)**

प्रकाशित शोध-पत्रों की सूची और उसकी पुनर्मुद्रित प्रतियों एवं स्वीकृति-पत्रों की छायाप्रतियाँ।

**(e) Copies of other relevant certificates & documents.**

अन्य सम्बन्धित प्रमाण पत्रों की छायाप्रतियाँ

**16 Declaration to be signed by the candidate**

अभ्यर्थी द्वारा हस्ताक्षरित घोषणा पत्र

**I hereby declared that the entire in this form are true to the best of my knowledge and belief. If at any time, I am found to have declared any materials/information or given any false details, any appointment shall be liable to be summarily terminated without notice or compensation.**

मैं एतद्वारा यह घोषणा करता/करती हूँ कि इस आवेदन में दी गयी सभी सूचनायें मेरे जानकारी एवं पूर्ण विश्वास के साथ सत्य हैं। यदि किसी समय यह पाया गया कि मैंने कोई सूचना छिपायी है अथवा असत्य है तो मेरी नियुक्ति बिना किसी नोटिस अथवा हर्जाने के बर्खास्त कर दी जायेगी।

**Place:**

स्थान

**Signature of Applicant/ अभ्यर्थी के हस्ताक्षर**

**Name / नाम.....)**

**Dated**

दिनांक

**17 Forwarded with the remarks that the institutions/organizations has no objections to the candidature of the applicant being considered for the post applied for, as above.**

इस आशय के साथ अग्रप्रेषित की अभ्यर्थी के उपर्युक्त पद हेतु आवेदन करने एवं इस पद चयन हेतु विचार होने पर संस्था को कोई आपत्ति नहीं है।

**Place:**

**Telephone**

**Fax**

**e-mail**

**Dated**

**Signature/हस्ताक्षर**

**(Head of the Institution/Organisation)**

**Designation**

**Address**

**Remarks/टिप्पणी:**

**1- Candidate already employed should forward through their employer.**

**2- नियोजित अभ्यर्थी आवेदन पत्र अपने नियोक्ता के माध्यम से भेजें।**

# JIWAJI UNIVERISTY, GWALIOR

## Annual Self Assessment for the Performance Based Appraisal System (PBAS)

### PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :

2. Father's Name / Mother's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence  
(with PIN code) :

7. Permanent Address  
(with PIN code) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation / Refresher Course attended during the year:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency



**PART B: ACADEMIC PERFORMANCE INDICATORS**

(Please see detailed instructions of this PBAS proforma before filling out this section)

**CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**(i) Lecturers, Seminars, Tutorials, Practicals, Contact Hours (give semester – wise details, where necessary)**

S. No.	Course/ Paper	Level	Mode of teaching *	Hours per week allotted				% of classes taken as per documented record
				Theory		Practical **		
				Allotted	Taken	Allotted	Taken	

\* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

\*\* Applicable for Practical based subjects

		API Score***
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max score: 10)	

\*\*\* (ii) Reading / Instructional material consulted and additional knowledge resources provided to students

Sl. No.	Course / Paper	Consulted	Prescribed	Additional Resource provided
API score based on Preparation and imparting and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max. score : 20)				API Score***

(iii) Use of Participatory and innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

S. No.	Short Description	API Score***
	<b>Total Score (Max Score : 20)</b>	

(iv) Examination Duties Assigned and Performed

S. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score***
	<b>Total Score (Max: 25)</b>			

**CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

Please mention your contribution to any of the following:

S. No.	Type of Activity	Average Hrs/week	API Score***
	<b>(i) Extension, Co-curricular &amp; field based activities</b>		
	<b>Total (Max: 20)</b>		
	<b>(ii) Contribution to Corporate Life and management of the Institution</b>	<b>Yearly/Semester wise responsibilities</b>	<b>API Score***</b>
	<b>Total (Max: 15)</b>		
	<b>(iii) Professional Development Activities</b>		
	<b>Total (Max: 15)</b>		
	<b>Total Score (i + ii + iii) (Max : 25)</b>		



**(ii) Full Papers in Conference Proceedings**

S. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the Main author	API Score***

**iii) Books Published as single author or as editor**

S. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the main author	API Score***

**III C) Ongoing and Completed Research Projects and consultancies**

**(c) (i & ii) Ongoing Project / Consultancies**

S. No.	Title	Agency	Period	Grant Amount Mobilized (Rs. lakh)	API Score***

**(c) (iii & iv) Completed Projects / Consultancies**

S. No.	Title	Agency	Period	Grant Amount mobilized (Rs. lakh)	Whether policy document / patent as outcome	API Score***

**(D) Research Guidance**

S. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score***
M. Phil or equivalent				
Ph. D. or equivalent				

**(E) (i) Training courses, Teaching – Learning – Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)**

S. No.	Programme	Duration	Organized by	API Score***

**(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia**

S. No.	Title of the Paper presented	Title of Conference / Seminar	Organized by	Whether International / state regional / college or university level	API Score***

**E (iii) Invited Lectured and Chairmanships at national or international conference / seminar etc**

S. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by	Whether international / national	API Score***

**IV SUMMARY OF API SCORES\*\*\***

	Criteria	Last Academic Year	Total – API Score for Assessment Period	Annual Av. API Score for Assessment Period
<b>I</b>	<b>Teaching, Learning and Evaluation related activities</b>			
<b>II</b>	<b>C-curricular, Extension, Professional development etc</b>			
	<b>Total of I + II</b>			
<b>III</b>	<b>Research and Academic Contribution</b>			

\*\*\* Self assessment Scores are subject to verification by the University and by the Screening Cum Evaluation Committee / Selection Committee as the case may be.

**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier

S. No.	Details (Mention Year, value etc. where relevant)

**LIST OF ENCLOSURES:** (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1	6
2	7
3	8
4	9
5	10

**I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.**

**Place:**  
**Date:**

**Signature of the  
faculty  
with Designation**

**Signature of HOD / School  
Chairperson / Principal**

**N:B: The individual PBAS proforma duly filled with all enclosures, submitted for CAS promotions will be duly verified by the University as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.**