

ORDINANCE No. 192

**UNIFIED ORDINANCE FOR COURSES  
OFFERED BY SCHOOL OF STUDIES IN  
DISTANCE EDUCATION, JIWAJI  
UNIVERSITY**

A. School of Studies in Distance Education shall offer - professional and traditional under/post graduate courses (in semester and/or annual mode) for the award of certificate/diploma/degrees/P.G. Diploma/Master Degree as approved by Academic Council

**B. ADMISSION AND ELIGIBILITY**

1. The eligibility of various courses offered by School of Distance Education shall be decided by regulations approved by Academic Council.
2. The admissions to the courses shall be made in the following manner:

**Annual Scheme:** Admissions to the courses covered under the Annual Scheme are made once in a year, normally in from the month of July to October every year.

**Semester Scheme:** Admissions covered under the Semester/Six month scheme are made once in a year, normally in the month of July/August every year.

**C. PROMOTION TO HIGHER YEAR/SEMESTER**

The candidate may be promoted to the next semester/year of certificate/diploma/degrees/P.G. Diploma/Master Degree as per the regulation of the University.

**D. EXAMINATIONS AND MINIMUM PASS MARKS**

1. Examinations of all courses will be held at the end of academic session/or duration of course, as applicable, on the dates notified by the University.
2. Every candidate shall be examined in the subject(s) as per criteria laid down in the concerned Scheme of Examinations/Syllabus prescribed for the programme by the Academic Council from time to time.

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(Anil Kumar)

  
27/5/15  
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3. The minimum pass marks for every component of a paper shall be separate for theory (written paper) and Internal Assessment/Practical/workshop/Viva- Voce/Training Report/Project Report/Dissertation etc. examinations (wherever applicable).

4. The minimum passing percentage in different components of paper, aggregate passing percentage in a paper and minimum passing percentage in a course shall be decided in a regulation.

5. In every paper 30 per cent shall be evaluated through internal assessment. Remaining 70 per cent shall be evaluated through end-term examination at the end of semester/year.

6. The re-appear examinations of the students will be held along-with semester/annual examinations, as the case may be.

#### **E. MAXIMUM DURATION**

Maximum duration for passing and improvement of scores of a programme shall be "Duration of the course + three years". For example, for two year Master's Degree course, maximum duration shall be 5 years and for three years Bachelor's courses the maximum duration shall be six years'. In case of a course one-year duration or less, maximum duration will be three years.

#### **F. EXIT SCHEMES:**

After the successful completion of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year of UG level programmes the candidates will be awarded Certificate, Diploma, P.G. Diploma and Bachelor's degree in professional programmes as per the provision of provision of regulation . Similarly, after the successful completion of 1<sup>st</sup> year, 2<sup>nd</sup> year or 3<sup>rd</sup> year of admission to Post-graduation programme the candidates will be awarded Post-graduate Diploma/Advanced Post-graduate Diploma/M.Sc. in the case of MCA/and finally Post-graduate Degree in the professional programme.

#### **G. SHIFTING FROM REGULAR MODE TO DISTANCE MODE:**


The students who are pursuing any of the courses as a regular/distance/open learning/correspondence courses student and unable to continue as such on account of employment or any justified reason shall be allowed admission in the subsequent semester/year, as the case may be, being offered by the Jiwaji University.




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**H. MISCELLANEOUS PROVISIONS:**

1. A student pursuing any of the programmes offered by Jiwaji University or any other University will be permitted to pursue any of the programmes being run by the Directorate of Distance Education of this University simultaneously.
  2. The list of successful candidates after the completion of the final semester/year examination of the concerned programme shall be arranged in divisions on the basis of the aggregate marks/grade obtained in his Certificate/Diploma/Bachelor's degree/Master's Degree as per the regulations.
  3. Any other provision not contained in the above shall be governed by the rules and regulations framed by the University from time to time.
- I. Repeal-** This ordinance will repeal the earlier ordinance/s promulgated to govern courses offered by School of Distance Education.

  
/ 27.7.15

  
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(Yogesh Upadhyay)