TENDER NOTICE

Sealed Tenders are invited from the manufacturers/authorized dealers only for supply of 1. Multiplexing system with accessories; 2. Nano drop spectrophotometer; 3. Refrigerated microcentrifuge; 4. Tissue lyser; 5. Gel Electrophoresis unit; trans blot apparatus, gel documentation system with accessories; 6. Shuttle box: Active Passive avoidance system; and 7. Animal Pelleted Feed (for maintenance & breeding purpose).

Tender documents containing terms, conditions, specifications of the equipment, etc. can be obtained from the Store, Jiwaji University, Gwalior - 474011 up to 5.00 PM of **13.09.2012** on payment of Rs. 1,000/- through DD drawn in favour of Registrar, Jiwaji University Gwalior. Alternatively, the tender form may be downloaded from the website www.jiwaji.edu and a demand draft for Rs. 1,000.00 favouring the Registrar, Jiwaji University, Gwalior may be attached. Separate tenders to be submitted for each item. The last date for receipt of tenders is **14.09.2012 (5.00 PM)**. Only firms having sales/ income tax registration numbers are eligible to apply.

Sd/-
REGISTRAR

<table>
<thead>
<tr>
<th>ITEM</th>
<th>EMD amount (Rs.)</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Multiplexing system with accessories:</td>
<td>60,000</td>
<td>2-12</td>
</tr>
<tr>
<td>2. Nano drop spectrophotometer:</td>
<td>20,000</td>
<td>13-23</td>
</tr>
<tr>
<td>3. Refrigerated microcentrifuge:</td>
<td>10,000</td>
<td>24-33</td>
</tr>
<tr>
<td>4. Tissue lyser:</td>
<td>5,000</td>
<td>34-43</td>
</tr>
<tr>
<td>5. Gel Electrophoresis unit; trans blot apparatus, gel documentation system with accessories:</td>
<td>25,000</td>
<td>44-54</td>
</tr>
<tr>
<td>6. Shuttle box: Active Passive avoidance system:</td>
<td>15,000</td>
<td>55-64</td>
</tr>
<tr>
<td>7. Animal Pelleted Feed:</td>
<td>10,000</td>
<td>65-74</td>
</tr>
</tbody>
</table>
Tender for Item No.: 01-Multiplexing System with Accessories

Annexure-1
(To be enclosed with the Technical Bid)

Jiwaji University, Gwalior

Tender Form No. JU/NEURO/2012/37, Dt. 18.08.2012

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the Item No.: 01 Multiplexing System with Accessories

2. I/WE now enclosing herewith the D.D. No.…………………… dated……………. For ……drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS______________________________________
Name:
Address:

WITNESS______________________________________
Name:
Address:
CHECK LIST FOR TERMS AND CONDITIONS
Check list for Terms and Conditions *(To be filled by the bidder and submitted along with the technical bid)*

1. Certificate for being in business for more than 2 years ______________________
2. Certificate for sole ownership/partnership _________________________________
3. Statement of financial standing from bankers _____________________________
4. Performance report/List of organization supplied with the same equipment (at least 05) ___________________________________________________________________________
5. Whether rates quoted included all taxes/Rate is a CIF _________________________
6. Whether rates are quoted as per tenders specifications ______________________
7. Authority letter from manufacturer/principal enclosed _______________________
8. Quotation being submitted directly by the manufacturer or authorized distributor
   ____________________________________________________________________________
9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify
   ____________________________________________________________________________
10. Statement of turnover/annual report/IT Return for each of the last three years are attached ______________________________________________________________________________________
11. EMD draft is enclosed_______________________________________________
12. Literature of original catalogue of the product is attached for reference_______
13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No. _____________________________
14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years: YES/NO.
15. Compliance Statement with relation to specification _______________________

*(SIGNATURE OF THE BIDDER WITH NAME & SEAL)*
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work : Supply of **Multiplexing System with Accessories**

Last Date for purchase of Tender Document : 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form : 14.09.2012 up to 5.00 p.m.

Tender Opening Date : 18.09.2012 at 3.30 p.m. in the University office

Tender Cost : Rs 1,000.00/ equipment.

EMD : Rs. 60,000

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. **Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 13.09.2012 up to 5.00 pm. on any working day**

3. The last date for submission of Tender is 14.09.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.

4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.
5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RE-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars / details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.**

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.
20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. The Sealed Tender Envelope should contain three sealed envelopes.

A. First superscribed as “Technical Bid for Multiplexing System with Accessories”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.

B. The second should be superscribed as “Commercial Bid for Multiplexing System with Accessories”.

C: The third should contain the Earnest money draft for Rs. 60,000 in favour of the Registrar, Jiwaji University, Gwalior.

These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for Multiplexing System with Accessories to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.
32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date
QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reputed manufactures of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice.</td>
<td>Confirm / do not confirm to requirement</td>
</tr>
<tr>
<td>2</td>
<td>Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>3</td>
<td>The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>4</td>
<td>In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>5</td>
<td>Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated.</td>
<td>Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6</td>
<td>The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered.</td>
<td>Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7</td>
<td>The bidder must furnish a list of costumers to whom the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>8</td>
<td>Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>9</td>
<td>Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>10</td>
<td>Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>11</td>
<td>Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>12</td>
<td>Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>13</td>
<td>Where the equipment offered is modular, the price break-up of individual modules/accessories/parts must be given. The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>14</td>
<td>The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>No.</td>
<td>Requirement Description</td>
<td>Response Options</td>
</tr>
<tr>
<td>-----</td>
<td>----------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>15</td>
<td>Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>16</td>
<td>a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td></td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>17</td>
<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. Evidence to availability of trained personal may be enclosed.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>18</td>
<td>Bidder will carry out validation of the instrument offered at the time of installation at his cost.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>19</td>
<td>Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”.</td>
<td>Complied / not complied / not applicable</td>
</tr>
</tbody>
</table>
| 20  | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   a) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   b) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) | Agreeable / Not agreeable                     |
| 21  | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built in to the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. | Specified / not specified                     |
| 22  | The bidders must be a member of the National or International GLP Compliance Agencies. | Complied / not complied / not applicable      |
|     | The bidder(s) must carry validation test at the site of installation at their own cost. | Yes / No                                      |
| 24  | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. | Information provided / not provided / not applicable |

**Note:**  
1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**  
1. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/ configurations. The envelopes should be superscribed has been mentioned earlier, carefully.

2. **EMD: EMD SHOULD BE KEPT IN SEPARATE SEALED COVER**

3. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
b. The original D.D. of the EMD should be kept in a separate sealed cover.
c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

4. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

5. Latest income tax and sales tax clearance certificate must accompany the technical bid.
6. Authorized dealers should submit a copy of valid dealership certificate along with quotation.
7. **Last date for the receipt of the sealed quotation shall be on or before 14.09.2012 at 5.00 P.M.**
8. Late/ delayed offers will not be accepted.
9. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.
10. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

11. **The technical bids will be opened in the presence of the bidders or their authorized representatives on 18.09.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.**
12. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.
13. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

*Signature of the Bidder with Seal*
Annexure- 5
(To be enclosed with the Technical Bid)

Item No.: 01
Multiplexing System with Accessories

GENERAL
High throughput multiplex magnetic bead based array system with xMAP (patented technology of Luminex, USA) technology having capacity to simultaneously measure analytes up to 50 or above in as little as 20 ul of sample volume to study in vitro biomarkers from a single sample. The system should offer open platform for user to use different kits from different vendors and the vendor should be able to support with the relevant kits and also confirm the availability of custom made multiplexing assays for the user on demand.

The specification could be of below or better:

<table>
<thead>
<tr>
<th>Specifications</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. FLUIDICS</td>
<td></td>
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<tr>
<td>• The system should be compatible with flat, conical, round and filter bottom, [overall height no more than 19 mm] 96 well plates.</td>
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<tr>
<td>• The System should have Piercing probe capability. Optional auto probe adjustment will be desirable.</td>
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<tr>
<td>• The System should have Internal / removable drive and waste bottle with sample uptake volume from 20-200 ul.</td>
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<tr>
<td>2. OPTICS</td>
<td></td>
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<tr>
<td>• The System should have LED/Laser excitation and CCD/PMT as a detector for reporter and classification channels.</td>
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<tr>
<td>• Dynamic range of the reporter channel should be 3 decades of detection or more.</td>
<td></td>
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<tr>
<td>3. SENSITIVITY</td>
<td></td>
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<tr>
<td>• The system should be able to detect as low as 700 fluorochromes phycoerythrin (PE) per xMAP microsphere or more.</td>
<td></td>
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<tr>
<td>4. ACCURACY AND PRECISION</td>
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<tr>
<td>• Sample uptake volume should be ±5%.</td>
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<td></td>
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<tr>
<td>• Classification of microspheres should be &gt;80%</td>
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<tr>
<td>• The system should be able to distinguish 50 unique xMAP® microspheres in a single sample or more.</td>
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<tr>
<td>• Temperature control should be ±1°C of target or better.</td>
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<td></td>
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<tr>
<td>• Sample carryover should not be more than 4%.</td>
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<td></td>
</tr>
</tbody>
</table>
5. **CAPACITY**
   - The system should be able analyze multiple assay templates per 96 well plate.
   - The system should be able to detect and distinguish surface reporter fluorescence emissions at 590 nm ± 24 nm on the surface of 50 unique xMAP microsphere sets in a single sample or more.

6. Should be supplied with necessary items listed below:
   - Branded suitable desktop computer pre-configured with the instrument software.
   - Microplate shaker- with 4 microplate capacity and minimum RPM of 1100 or better
   - Sonicator of suitable specifications for tissue homogenization (power output: 0-300W; output frequency- 20K Hz; Automatic Tuning- Yes, Duty Cycle- 1-15 minutes; Sound Absorbing Chamber- Integrated; Titanium micro tips with 3.8mm diameter, volume of 300ul-15ml) or better.
   - Handheld Magnetic Separator Block- For bio-magnetic separation (magnets at the bottom of wells). Should accommodate 96-Well Flat Bottom Plates or 96-Well Conical Well Plates. The top magnetic frame should be of white polycarbonate, with a corrosion resistant steel plate underneath, all mounted to a polypropylene base. Should have adjustable clip system to hold microplates to the separator and an O-Ring on the base plate for gripping.

7. The equipment’s quoted model should have minimum of 5 installations in India.

8. Details of after sale service abilities and certification of trained personals with Luminex technology may be provided with documentation.

9. User List should be provided with quotation.

10. On-site training for all the users to be provided after installation.

11. Optional: Multiplex kit for rat cytokines and chemokines upto10 analytes to be quoted as optional item.

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

**Signature of the Bidder**
Tender for Item No.: 2- Nano drop (low volume) Spectrophotometer

Jiwaji University, Gwalior

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of the party in whose : 
Favour the Tender form has been issued

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the **Nano drop (low volume) Spectrophotometer**
2. I/WE now enclosing herewith the D.D. No.......................... dated................. For ............ drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.
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7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS ______________________________
Name: ______________________________
Address: ______________________________

WITNESS ______________________________
Name: ______________________________
Address: ______________________________
CHECK LIST FOR TERMS AND CONDITIONS
Check list for Terms and Conditions (To be filled by the bidder and submitted along with the technical bid)
1. Certificate for being in business for more than 2 years______________________
2. Certificate for sole ownership/partnership ________________________________
3. Statement of financial standing from bankers___________________________
4. Performance report/List of organization supplied with the same equipment (at least 05) ________________________________
5. Whether rates quoted included all taxes/Rate is a CIF __________________________
6. Whether rates are quoted as per tenders specifications __________________________
7. Authority letter from manufacturer/principal enclosed __________________________
8. Quotation being submitted directly by the manufacturer or authorized distributor
   ______________________________________________________________________
9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify
   ______________________________________________________________________
10. Statement of turnover/annual report/ IT Return for each of the last three years are
    attached ___________________________________________________________________
11. EMD draft is enclosed__________________________________________
12. Literature of original catalogue of the product is attached for reference_______
13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch
    enclosed at Page No._____________________________________________________
14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC
    for 2 years: YES/NO.
15. Compliance Statement with relation to specification ________________________

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work: Supply of **Nano drop (low volume) Spectrophotometer**

Last Date for purchase of Tender Document: 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form: 14.09.2012 up to 5.00 p.m.

Tender Opening Date: 18.09.2012 at 3.30 p.m. in the University office

Tender Cost: Rs 1,000.00/ equipment.

EMD: Rs. 20,000

**TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR**

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before **13.09.2012** up to 5.00 pm. on any working day

3. The last date for submission of Tender is **14.09.2012** before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.

4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.
5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.**

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.
20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. The Sealed Tender Envelope should contain three sealed envelopes.
   A. First superscribed as “Technical Bid for Nano drop (small volume) spectrophotometer”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.
   B. The second should be superscribed as “Commercial Bid for r Nano drop (small volume) spectrophotometer”.
   C: The third should contain the Earnest money draft for Rs. 20,000 in favour of the Registrar, Jiwaji University, Gwalior.

These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for r Nano drop (small volume) spectrophotometer to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.
32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth with notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

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Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date
## QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Complied / not complied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reputed manufactures of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice.</td>
<td>Confirm / do not confirm to requirement</td>
</tr>
<tr>
<td>2</td>
<td>Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>3</td>
<td>The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>4</td>
<td>In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>5</td>
<td>Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated.</td>
<td>Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6</td>
<td>The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered.</td>
<td>Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7</td>
<td>The bidder must furnish a list of costumers to whom the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>8</td>
<td>Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>9</td>
<td>Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>10</td>
<td>Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>11</td>
<td>Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>12</td>
<td>Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>13</td>
<td>Where the equipment offered is modular, the price break-up of individual modules/accessories/parts must be given. The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>14</td>
<td>The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>15</td>
<td>Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>16</td>
<td>a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>17</td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>18</td>
<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. Evidence to availability of trained personal may be enclosed.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>19</td>
<td>A) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>20</td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>21</td>
<td>The bidder(s) must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built into the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified.</td>
<td>Specified / not specified</td>
</tr>
<tr>
<td>22</td>
<td>The bidder(s) must carry validation test at the site of installation at their own cost.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>23</td>
<td>The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses.</td>
<td>Information provided / not provided / not applicable</td>
</tr>
</tbody>
</table>

**Note:**
1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**

2. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfiling the specifications/ configurations. The envelopes should be superscribed has been mentioned earlier, carefully.

2. **EMD: EMD SHOULD BE KEPT IN SEPARATE SEALED COVER**

14. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
b. The original D.D. of the EMD should be kept in a separate sealed cover.
c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

15. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

16. Latest income tax and sales tax clearance certificate must accompany the technical bid.

17. Authorized dealers should submit a copy of valid dealership certificate along with quotation.

18. **Last date for the receipt of the sealed quotation shall be on or before 14.09.2012 at 5.00 P.M.**

19. Late/ delayed offers will not be accepted.

20. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.

21. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

22. The technical bids will be opened in the presence of the bidders or their authorized representatives on 18.09.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.

23. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.

24. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

**Signature of the Bidder with Seal**
**Item No.: 02**  
**Nano drop (low volume) Spectrophotometer**

<table>
<thead>
<tr>
<th>Specification</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compact UV – VIS spectrometer to quantify undiluted nucleic acids at nanolitre volume (&lt;1 µL), other biomolecule analysis using standard volumes and temperature controlled kinetic measurements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Optical system</td>
<td>Absorption single-beam spectrophotometer with reference beam</td>
<td></td>
</tr>
<tr>
<td>Light Source</td>
<td>Xenon flash lamp</td>
<td></td>
</tr>
<tr>
<td>Receiver</td>
<td>CMOS photodiode array</td>
<td></td>
</tr>
<tr>
<td>Wavelength range</td>
<td>200 nm to 830 nm</td>
<td></td>
</tr>
<tr>
<td>Wavelength Selection</td>
<td>Method-dependent, freely selectable</td>
<td></td>
</tr>
<tr>
<td>Spectral bandwidth</td>
<td>≤4 nm</td>
<td></td>
</tr>
<tr>
<td>Wavelength increment</td>
<td>1 nm</td>
<td></td>
</tr>
<tr>
<td>Systematic wavelength error</td>
<td>±1 nm</td>
<td></td>
</tr>
<tr>
<td>Random wavelength error</td>
<td>≤0.5 nm</td>
<td></td>
</tr>
<tr>
<td>Photometric measuring range</td>
<td>0.0 to 3.0 A at 260 nm</td>
<td></td>
</tr>
<tr>
<td>Photometric reading accuracy</td>
<td>∆A = 0.001</td>
<td></td>
</tr>
<tr>
<td>Random photometric error</td>
<td>≤ 0.002 at A = 0, ≤0.005 (0.5%) at A = 1</td>
<td></td>
</tr>
<tr>
<td>Systematic photometric error</td>
<td>±1 % at A = 1</td>
<td></td>
</tr>
<tr>
<td>Cuvette type</td>
<td>Plastic disposable cuvette(200 no’s) for standard methods and one standard Quartz cuvettes(1260-3500 µL )for Kinetic measurements &amp; one Microliter cell cuvette for low volume (&lt;1 µL)measurements should be supplied with the main equipment.</td>
<td></td>
</tr>
<tr>
<td>Temperature control</td>
<td>Built in peltier controlled cuvette shaft</td>
<td></td>
</tr>
<tr>
<td>Cuvette incubation temperature range</td>
<td>20° C to 42° C</td>
<td></td>
</tr>
<tr>
<td>Temperature increment</td>
<td>0.1° C</td>
<td></td>
</tr>
</tbody>
</table>
| Methods                                                                      | • Absorbance with one or more wavelengths, scans  
• Nucleic acids, Proteins, OD 600, dye labeling  
• Evaluation via factor, standard and calibration curve |     |    |
| Method dependent evaluation | • Dual wavelength with subtraction and division evaluation  
• Kinetic method: end point, two point, linear regression  
| Method dependent evaluation | • Absorbance, concentration via factor and standard  
• Concentration via standard series using  
• Linear regression, Nonlinear regression with 2\textsuperscript{nd} and 3\textsuperscript{rd} degree polynoms  
• Spline analysis  
• Linear interpolation (point to point evaluation)  
• Absorbance allocation via subtraction and division  
• Ratio 260/280, 260/230, molar concentration and total yield for nucleic acids  
• Frequency of incorporation of Cy3, Cy5 dyes and labeling density  
• Spectral zoom and peak evaluation for scans  
• Modification of time frame for regression evaluation  
| Display | 5.7” VGA TFT display  
| Interfaces | USB master for USB stick; USB slave for connection to PC; Serial RS-232 for thermal printer  
| Memory | > 100 method programs on the instrument  
> 1000 results with data, evaluation results and used parameters  
| Power supply | 100 to 240 V ± 10% / 50 to 60 Hz ± 5 %  
| Power consumption | Approx. 30 W in the operating step, approx. 5 W with dimmed display and temperature control is switched off  
| Power back-up | A suitable UPS for running the instrument for 2 hours should be provided with the main equipment.  

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder
Tender for Item No.: 3- Refrigerated Microcentrifuge

Annexure-1
(To be enclosed with the Technical Bid)

Jiwaji University, Gwalior

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of the party in whose :  
----------------------------------------
Favour the Tender form has  
been issued  
----------------------------------------

To  
The Registrar  
Jiwaji University  
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the Refrigerated Microcentrifuge
2. I/WE now enclosing herewith the D.D. No………………… dated……………. For …….. drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE

TECHNICAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS______________________________________
Name:  
Address:  

WITNESS______________________________________
Name:  
Address:  
CHECK LIST FOR TERMS AND CONDITIONS
Check list for Terms and Conditions *(To be filled by the bidder and submitted along with the technical bid)*

1. Certificate for being in business for more than 2 years ______________________
2. Certificate for sole ownership/partnership ________________________________
3. Statement of financial standing from bankers ____________________________
4. Performance report/List of organization supplied with the same equipment (at least 05) ____________________________
5. Whether rates quoted included all taxes/Rate is a CIF ______________________
6. Whether rates are quoted as per tenders specifications ____________________
7. Authority letter from manufacturer/principal enclosed _____________________
8. Quotation being submitted directly by the manufacturer or authorized distributor ________________________________
9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify ________________________________
10. Statement of turnover/annual report/ IT Return for each of the last three years are attached ________________________________
11. EMD draft is enclosed ________________________________
12. Literature of original catalogue of the product is attached for reference_______
13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No. ________________________________
14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years: YES/NO.
15. Compliance Statement with relation to specification ________________________

*(SIGNATURE OF THE BIDDER WITH NAME & SEAL)*
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work : Supply of Refrigerated Microcentrifuge

Last Date for purchase of Tender Document : 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form : 14.09.2012 up to 5.00 p.m.

Tender Opening Date : 18.09.2012 at 3.30 p.m. in the University office

Tender Cost : Rs 1,000.00/ equipment.

EMD : Rs. 10,000

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 13.09.2012 up to 5.00 pm. on any working day

3. The last date for submission of Tender is 14.09.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.

4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warranty period.
5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.**

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.
20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. The Sealed Tender Envelope should contain three sealed envelopes.

A. First superscribed as “Technical Bid for Refrigerated microcentrifuge”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.
B. The second should be superscribed as “Commercial Bid for Refrigerated microcentrifuge”.
C. The third should contain the Earnest money draft for Rs. 10,000 in favour of the Registrar, Jiwaji University, Gwalior.

These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for Refrigerated microcentrifuge to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.
32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date
### QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Confirmation/Compliance</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Reputed manufactures of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice.</td>
<td>Confirm / do not confirm to requirement</td>
</tr>
<tr>
<td>2</td>
<td>Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>3</td>
<td>The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>4</td>
<td>In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>5</td>
<td>Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated.</td>
<td>Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6</td>
<td>The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered.</td>
<td>Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7</td>
<td>The bidder must furnish a list of customer(s) to whom the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>8</td>
<td>Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>9</td>
<td>Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>10</td>
<td>Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>11</td>
<td>Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>12</td>
<td>Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>13</td>
<td>Where the equipment offered is modular, the price break-up of individual modules/accessories/parts must be given. The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>14</td>
<td>The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>15</td>
<td>Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>16</td>
<td>a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td></td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td>17</td>
<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. <em>Evidence to availability of trained personal may be enclosed.</em></td>
<td>Yes / No</td>
</tr>
<tr>
<td>18</td>
<td>Bidder will carry out validation of the instrument offered at the time of installation at his cost.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>19</td>
<td>Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”.</td>
<td>Complied / not complied / not applicable</td>
</tr>
</tbody>
</table>
| 20 | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   e) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   f) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) | Agreeable / Not agreeable |
| 21 | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built into the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. | Specified / not specified |
| 22 | The bidders must be a member of the National or International GLP Compliance Agencies. | Complied / not complied / not applicable |
|   | The bidder(s) must carry validation test at the site of installation at their own cost. | Yes / No |
| 24 | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. | Information provided / not provided / not applicable |

**Note:** 1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**

3. **Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed.** This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/ configurations. The envelopes should be superscribed has been mentioned earlier, carefully.

2. **EMD: EMD SHOULD BE KEPT IN SEPARATE SEALED COVER**

25. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
b. The original D.D. of the EMD should be kept in a separate sealed cover.
c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

26. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

27. Latest income tax and sales tax clearance certificate must accompany the technical bid.
28. Authorized dealers should submit a copy of valid dealership certificate along with quotation.
29. Last date for the receipt of the sealed quotation shall be on or before 14.09.2012 at 5.00 P.M.
30. Late/ delayed offers will not be accepted.
31. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.
32. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.
33. The technical bids will be opened in the presence of the bidders or their authorized representatives on 18.09.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.
34. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.
35. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

Signature of the Bidder with Seal
Item No.: 03  
Refrigerated Microcentrifuge

<table>
<thead>
<tr>
<th>Specification</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Compact centrifuge for speed of 15000 rpm and RCF value of 21000g</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Should have temp. range -10 to +40 C.</td>
<td></td>
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</tr>
<tr>
<td>3. Option for Knob version for faster setting of parameters or Foil Version for easier cleaning of the display</td>
<td></td>
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<tr>
<td>4. Dials and digital display for easy setting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. rpm/rcf setting as required</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. separate short spin function</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Should have certified Aerosol - tight metallic rotor for 24 X 1.5,2ml tubes, with PTFE-coating for increased chemical resistance</td>
<td></td>
<td></td>
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<tr>
<td>8. Metallic autoclavable rotor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Motorized lid latch-automatic lid opening following application sequence.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Timer 30 s to 9:59 hr and continuous mode</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. Acceleration time to max rpm of 15 sec.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Braking time to max rpm of 16 sec.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13. Brushless motor to provide maintenance free drive</td>
<td></td>
<td></td>
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<tr>
<td>14. Automatic rotor recognition</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15. Noise level &lt;48 dB(A) extremely silent technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16. Guaranteed temperature of 4 deg C at maximum speed.</td>
<td></td>
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<tr>
<td>17. Fast temp function for quick pre-cooling of the centrifuge.</td>
<td></td>
<td></td>
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<tr>
<td>18. Provision for automatic lead opening to avoid sample warming.</td>
<td></td>
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<tr>
<td>19. ECO shut off function to deactivate the compressor after 8 hours of inactivity to reduce energy consumption &amp; extend compressor life.</td>
<td></td>
<td></td>
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<tr>
<td>20. Provision for drainage of water from the inner chamber.</td>
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<td></td>
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<tr>
<td>21. Should be approved from IVD (In vitro Diagnostic).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22. Should be ISO-9001 and CE certified</td>
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</tbody>
</table>

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder
Tender for Item No.: 4- Tissue lyser (Homogenizer)

Jiwaji University, Gwalior

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of the party in whose : ------------------------------------------
Favour the Tender form has been issued -------------------------------

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the Tissue lyser (Homogenizer)
2. I/WE now enclosing herewith the D.D. No.......................... dated.............. For .......... drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialled.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS---------------------------------------------
Name:
Address:

WITNESS---------------------------------------------
Name:
Address:
CHECK LIST FOR TERMS AND CONDITIONS

Check list for Terms and Conditions *(To be filled by the bidder and submitted along with the technical bid)*

1. Certificate for being in business for more than 2 years____________________

2. Certificate for sole ownership/partnership _____________________________

3. Statement of financial standing from bankers_________________________

4. Performance report/List of organization supplied with the same equipment (at least 05) __________________________

5. Whether rates quoted included all taxes/Rate is a CIF _____________________

6. Whether rates are quoted as per tenders specifications ____________________

7. Authority letter from manufacturer/principal enclosed _____________________

8. Quotation being submitted directly by the manufacturer or authorized distributor ________________________________

9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify ________________________________

10. Statement of turnover/annual report/ IT Return for each of the last three years are attached ________________________________

11. EMD draft is enclosed_______________________________________________

12. Literature of original catalogue of the product is attached for reference_______

13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No.______________________________

14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years: YES/NO.

15. Compliance Statement with relation to specification _______________________

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work : Supply of Tissue lyser (Homogenizer)

Last Date for purchase of Tender Document : 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form : 14.09.2012 up to 5.00 p.m.

Tender Opening Date : 18.09.2012 at 3.30 p.m. in the University office

Tender Cost : Rs 1,000.00/ equipment.

EMD : Rs. 5,000

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 13.09.2012 up to 5.00 pm. on any working day.

3. The last date for submission of Tender is 14.09.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.

4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.
5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

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19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.
20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. **In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.**

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. **Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.**

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. **The Sealed Tender Envelope should contain three sealed envelopes.**

   A. First superscribed as “Technical Bid for Tissue lyser”. This should contain the specifications of the equipment & terms and conditions of supply. **No price should be mentioned.**

   B. The second should be superscribed as “Commercial Bid for Tissue lyser”.

   C: The third should contain the Ernest money draft for Rs.5,000 in favour of the Registrar, Jiwaji University, Gwalior.

   **These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for Tissue lyser to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.**

32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.
33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. **The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.**

Registrar  
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer  
Date
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<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. <em>Evidence to availability of trained personal may be enclosed.</em></td>
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<td>Bidder will carry out validation of the instrument offered at the time of installation at his cost.</td>
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<td>Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”.</td>
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| 20 | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   g) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   h) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) | Agreeable / Not agreeable |
| 21 | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built in to the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. | Specified / not specified |
| 22 | The bidders must be a member of the National or International GLP Compliance Agencies. | Complied / not complied / not applicable |
|   | The bidder(s) must carry validation test at the site of installation at their own cost. | Yes / No |
| 24 | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. | Information provided / not provided / not applicable |

**Note:**  
1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**

4. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/ configurations. The envelopes should be superscribed as mentioned earlier, carefully.

2. **EMD: EMD SHOULD BE KEPT IN SEPARATE SEALED COVER**

36. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.

b. The original D.D. of the EMD should be kept in a separate sealed cover.

c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

37. The three sealed envelopes (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

38. Latest income tax and sales tax clearance certificate must accompany the technical bid.

39. Authorized dealers should submit a copy of valid dealership certificate along with quotation.

40. **Last date for the receipt of the sealed quotation shall be on or before 14.09.2012 at 5.00 P.M.**

41. Late/ delayed offers will not be accepted.

42. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.

43. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

44. **The technical bids will be opened in the presence of the bidders or their authorized representatives on 18.09.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.**

45. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.

46. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

**Signature of the Bidder with Seal**
Item No.: 04  
Tissue lyser (Homogenizer)

<table>
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<th>Specification</th>
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<td>Volume range (H2O) should be 0.03 to 100ml or more</td>
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<tr>
<td>Speed range should be + 8000 to at least 30,000 rpm</td>
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<td></td>
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<tr>
<td>Maximum viscosity up to 5000(csp)</td>
<td></td>
<td></td>
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<tr>
<td>Step less speed control</td>
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<td>Display by scale</td>
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<td>Handheld as well as stand mounted use options should be possible; stand should be included</td>
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<td>Motor capacity should be 125w or better</td>
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<td>Noise level not to exceed 70 dB</td>
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<td>Set up should have overload protection</td>
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<td>Should be suitable for applications like protein, DNA and RNA blot analysis, protein assays, PCR, tissue decomposition, suspensions, etc.</td>
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<td></td>
</tr>
<tr>
<td>Homogenizer unit should come with at least 3 stain-less steel generators, tip adapter, at least 12-packs of disposable generators and carrying case</td>
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</table>

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder
Dear Sir,

1. I/We hereby submit our tender for the **Gel Electrophoresis Unit, Trans Blot Apparatus, Gel Documentation System with accessories**

2. I/WE now enclosing herewith the D.D. No………………… dated……………… For ———— drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.
CHECK LIST FOR TERMS AND CONDITIONS

Check list for Terms and Conditions (To be filled by the bidder and submitted along with the technical bid)

1. Certificate for being in business for more than 2 years
2. Certificate for sole ownership/partnership
3. Statement of financial standing from bankers
4. Performance report/List of organization supplied with the same equipment (at least 05)
5. Whether rates quoted included all taxes/Rate is a CIF
6. Whether rates are quoted as per tenders specifications
7. Authority letter from manufacturer/principal enclosed
8. Quotation being submitted directly by the manufacturer or authorized distributor
9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify
10. Statement of turnover/annual report/ IT Return for each of the last three years are attached
11. EMD draft is enclosed
12. Literature of original catalogue of the product is attached for reference
13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No.
14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years: YES/NO.
15. Compliance Statement with relation to specification

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work : Supply of Gel Electrophoresis Unit, Trans Blot Apparatus, Gel Documentation System with accessories

Last Date for purchase of Tender Document : 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form : 14.09.2012 up to 5.00 p.m.

Tender Opening Date : 18.09.2012 at 3.30 p.m. in the University office

Tender Cost : Rs 1,000.00/ equipment.

EMD : Rs. 25,000

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 13.09.2012 up to 5.00 pm. on any working day

3. The last date for submission of Tender is 14.09.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.

4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.
5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.**

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.
20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. The Sealed Tender Envelope should contain three sealed envelopes.

A. First superscribed as “Technical Bid for Gel Electrophoresis Unit, Trans Blot Apparatus, Gel Documentation System with accessories”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.

B. The second should be superscribed as “Commercial Bid for Gel Electrophoresis Unit, Trans Blot Apparatus, Gel Documentation System with accessories”.

C: The third should contain the Earnest money draft for Rs.25,000 in favour of the Registrar, Jiwaji University, Gwalior.

These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for Gel Electrophoresis Unit, Trans Blot Apparatus, Gel Documentation System with accessories to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.
32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date
## QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID

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<td>Agreeable / Not agreeable</td>
<td></td>
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<td></td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
<td>Agreeable / Not agreeable</td>
<td></td>
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<tr>
<td>17</td>
<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. <em>Evidence to availability of trained personal may be enclosed.</em></td>
<td>Yes / No</td>
<td></td>
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<tr>
<td>18</td>
<td>Bidder will carry out validation of the instrument offered at the time of installation at his cost.</td>
<td>Yes / No</td>
<td></td>
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<tr>
<td>19</td>
<td>Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”.</td>
<td>Complied / not complied / not applicable</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
| 20 | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   i) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   j) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) | Agreeable / Not agreeable |
| 21 | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built in to the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. | Specified / not specified |
| 22 | The bidders must be a member of the National or International GLP Compliance Agencies. | Complied / not complied / not applicable |
|   | The bidder(s) must carry validation test at the site of installation at their own cost. | Yes / No |
| 24 | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. | Information provided / not provided / not applicable |

**Note:**  
1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**  
5. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/ configurations. The envelopes should be superscribed as mentioned earlier, carefully.

2. **EMD: EMD SHOULD BE KEPT IN SEPARATE SEALED COVER**

47. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.

b. The original D.D. of the EMD should be kept in a separate sealed cover.

c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

48. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

49. Latest income tax and sales tax clearance certificate must accompany the technical bid.

50. Authorized dealers should submit a copy of valid dealership certificate along with quotation.

51. **Last date for the receipt of the sealed quotation shall be on or before 14.09.2012 at 5.00 P.M.**

52. Late/ delayed offers will not be accepted.

53. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.

54. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

55. **The technical bids will be opened in the presence of the bidders or their authorized representatives on 18.09.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.**

56. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.

57. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

**Signature of the Bidder with Seal**
Item No: 05  
Gel Electrophoresis Unit, Trans Blot Apparatus, Gel Documentation System with accessories

<table>
<thead>
<tr>
<th>Specifications</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dual plate Mini Gel Unit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Dual Plate mini gel unit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Active Gel dimensions of 8 x 8.5 cm</td>
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<td></td>
</tr>
<tr>
<td>3. Plate dimensions of 10 x 10 x 0.2 cm (W x H x T)</td>
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<tr>
<td>5. Buffer volume: 90 ml (Inner chamber) and 1200 ml for (lower buffer chamber)</td>
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<tr>
<td>6. Run at 100 – 150 V, Current 10-15 mA.</td>
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<tr>
<td>7. Unit should be compatible with standard 10 x 10 cm (w x h) commercially available precast gel.</td>
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<tr>
<td>8. Unit should have ventilation holes to prevent build up of condensation during electrophoresis.</td>
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<tr>
<td>9. Unit should have small footprint area that occupies minimal bench space.</td>
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<tr>
<td>10. Unit should have gel casting unit.</td>
<td></td>
<td></td>
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<tr>
<td>11. Two plain glass plates and 2 notched glass plates, 2 x 1 mm spacers</td>
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<tr>
<td><strong>Power Supply</strong></td>
<td></td>
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<tr>
<td>12. Should meet a wide range of applications for DNA, RNA &amp; protein electrophoresis &amp; blotting.</td>
<td></td>
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<tr>
<td>13. Should have automatic crossover in operating modes including constant voltage, current or wattage.</td>
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<tr>
<td>14. Should be compact, lightweight &amp; stackable.</td>
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<tr>
<td>15. Timer should run between 1min-99hr 59min.</td>
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<tr>
<td>16. Output voltage should be between 2-300V</td>
<td></td>
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<tr>
<td>17. Output current range should be 4-500mA/1mA.</td>
<td></td>
<td></td>
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<tr>
<td>18. Output voltage range should be 90W.</td>
<td></td>
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<tr>
<td>19. Input Voltage should be 120/230V.</td>
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<tr>
<td><strong>Semi-Dry Transfer Units</strong></td>
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<tr>
<td>20. System must have power setting of 30 V, 500 mA, 15 W.</td>
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<tr>
<td>21. System must have a capacity to transfer 14 X 16 CM gel or 4</td>
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</tbody>
</table>
22. Unit must use minimum quantity of buffer to transfer proteins and nucleic acids in less than an hour.

23. System must have molded base with platinum coated titanium anode and stainless steel cathode.

24. Unit should require minimum current so excessive heat is not generated.

**Specifications of Gel/Western Imager**

25. 6-8MP, 16-bit Cooled CCD camera for DNA/Protein Gels and Chemiluminescent Westerns

26. 4 or more Position Motorized Filter Wheel with Interference Filter

27. 21x24 cm Field of View

28. Dual Wavelength, Pull out type UV Transilluminator: 302 & 365 nm

29. Epi White Light

30. Epi Blue Lights

31. UV to white light conversion screen for visible dyes

32. Software with at least 3 licenses for analysis of DNA/Protein Gels, Western Blots including Densitometry, Mol. Wt. Calculation etc.

33. Should include integrated on-board Tablet PC for control of the system

34. System should have small footprint and should not require a separate PC/Laptop for operation

35. The equipment’s quoted model should have minimum of 5 installations in India.

36. Details of after sale service abilities and certification of trained personals with the Principals may be provided with documentation.

37. User List should be provided with quotation.

38. On-site training for all the users to be provided after installation.

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

**Signature of the Bidder**
Tender for Item No.: 6- **Shuttle Box: Active and Passive avoidance system for rats and mice**

Annexure-1
*(To be enclosed with the Technical Bid)*

Jiwaji University, Gwalior

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of the party in whose:

Favour the Tender form has been issued

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the **Shuttle Box: Active and Passive avoidance system for rats and mice**

2. I/WE now enclosing herewith the D.D. No................. dated................. For ............... drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS______________________________________
Name:
Address:

WITNESS______________________________________
Name:
Address:
CHECK LIST FOR TERMS AND CONDITIONS
Check list for Terms and Conditions (To be filled by the bidder and submitted along with the technical bid)
1. Certificate for being in business for more than 2 years_______________________
2. Certificate for sole ownership/partnership _________________________________
3. Statement of financial standing from bankers___________________________
4. Performance report/List of organization supplied with the same equipment (at least 05) ____________________________
5. Whether rates quoted included all taxes/Rate is a CIF _________________________
6. Whether rates are quoted as per tenders specifications _______________________
7. Authority letter from manufacturer/principal enclosed _______________________
8. Quotation being submitted directly by the manufacturer or authorized distributor ___________________________________________________________________
9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify _____________________________________________
10. Statement of turnover/annual report/IT Return for each of the last three years are attached __________________________________________________________________________________________
11. EMD draft is enclosed__________________________________________
12. Literature of original catalogue of the product is attached for reference_______
13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No.__________________________________________
14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years: YES/NO.
15. Compliance Statement with relation to specification ____________________________

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work: Supply of Shuttle Box: Active and Passive avoidance system for rats and mice

Last Date for purchase of Tender Document: 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form: 14.09.2012 up to 5.00 p.m.

Tender Opening Date: 18.09.2012 at 3.30 p.m. in the University office

Tender Cost: Rs 1,000.00 per equipment.

EMD: Rs. 15,000

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 13.09.2012 up to 5.00 pm. on any working day

3. The last date for submission of Tender is 14.09.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.
4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warranty period.

5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/FRG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars / details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.**

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and
after satisfactory installation and working of the entire equipment. Site draft option/ LC is acceptable.

20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. **In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.**

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. **Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.**

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. **The Sealed Tender Envelope should contain three sealed envelopes.**

   A. First superscribed as “Technical Bid for Shuttle Box: Active and Passive avoidance system for rats and mice”. This should contain the specifications of the equipment & terms and conditions of supply. **No price should be mentioned.**
   B. The second should be superscribed as “Commercial Bid for Shuttle Box: Active and Passive avoidance system for rats and mice”.
   C: The third should contain the Earnest money draft for Rs. 15,000 in favour of the Registrar, Jiwaji University, Gwalior.

   **These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for Shuttle Box: Active and Passive avoidance system for rats and mice to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.**
32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date
## QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Complied/Not Complied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reputed manufactures of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice.</td>
<td>Confirm / do not confirm to requirement</td>
</tr>
<tr>
<td>2</td>
<td>Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>3</td>
<td>The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>4</td>
<td>In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>5</td>
<td>Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated.</td>
<td>Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6</td>
<td>The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered.</td>
<td>Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7</td>
<td>The bidder must furnish a list of costumers to whom the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>8</td>
<td>Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>9</td>
<td>Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>10</td>
<td>Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>11</td>
<td>Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>12</td>
<td>Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>13</td>
<td>Where the equipment offered is modular, the price break-up of individual modules/accessories-parts must be given. The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>14</td>
<td>The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed.</td>
<td>Agreeable / Not agreeable</td>
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<tr>
<td>15</td>
<td>Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense.</td>
<td>Yes / No</td>
</tr>
<tr>
<td>16</td>
<td>a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
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<td></td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
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2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**

6. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/configurations. The envelopes should be superscribed as been mentioned earlier, carefully.

2. **EMD: EMD SHOULD BE KEPT IN SEPARATE SEALED COVER**

58. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
b. The original D.D. of the EMD should be kept in a separate sealed cover.
c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

59. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

60. Latest income tax and sales tax clearance certificate must accompany the technical bid.
61. Authorized dealers should submit a copy of valid dealership certificate along with quotation.
62. Last date for the receipt of the sealed quotation shall be on or before **14.09.2012 at 5.00 P.M.**
63. Late/ delayed offers will not be accepted.
64. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.
65. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.
66. The technical bids will be opened in the presence of the bidders or their authorized representatives on **18.09.2012 at 3.30 P.M.** in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.
67. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.
68. The tender document can be downloaded from the website of the university. The downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

**Signature of the Bidder with Seal**
Item No.: 06
Shuttle Box: Active and Passive avoidance system for rats and mice

<table>
<thead>
<tr>
<th>Specifications</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>The System should have photocells to detect the motion of subject within the cage.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The System should be stainless steel constructed and should have a tray for easy cleaning.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The System should be expandable to accommodate up to 30 cages at one time with one software in a daisy chain manner.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The System should have easy removable light and sound stimuli for easy storage when not in use.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The System should have controlling aspects of stimuli presentation in both ways i.e. manually and PC controlled.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should be able to record Latency from stimuli onset to transfer of subject.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should have a user adjustable audio stimulus range from 200Hz to 13 KHz frequency.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should have continuously variable Current Stimulus with a maximum of 1.5 mill ampere.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should be well designed for self GLP Validation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should support studies of both active as well as passive avoidance in one unit itself.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should have the following stimuli - Light, sound, shock and automated door system.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The system should allow independent control of up to 30 Avoidance Cages for rats or mice.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>System should have the ability to delay the trial until a pre-defined amount of exploration time has elapsed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parameters should be user adjustable, for e.g. light intensity and duration, sound intensity, frequency and duration, shock intensity and duration, length of the initial exploration period, length of the inter-trial interval and the maximum length of each trial.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Avoidance Cage Dimensions should be: 19&quot;L x 9&quot;W x 10.75&quot;H (48cm x 23cm x 27cm).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>System should have a feces tray beneath the cage.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder
Tender for Item No.: 7- Animal Pelleted Feed (for maintenance & breeding purpose)

Annexure-1
(To be enclosed with the Technical Bid)

Jiwaji University, Gwalior

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of the party in whose :

Favour the Tender form has been issued

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the Animal Pelleted Feed (for maintenance & breeding purpose)

2. I/WE now enclosing herewith the D.D. No........................... dated.............. For ........... drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS_____________________________________
Name:
Address:

WITNESS_____________________________________
Name:
Address:
CHECK LIST FOR TERMS AND CONDITIONS

Check list for Terms and Conditions (To be filled by the bidder and submitted along with the technical bid)

1. Certificate for being in business for more than 2 years__________________________
2. Certificate for sole ownership/partnership _________________________________
3. Statement of financial standing from bankers__________________________
4. Performance report/List of organization supplied with the same equipment (at least 05) _________________________________
5. Whether rates quoted included all taxes/Rate is a CIF ___________________________
6. Whether rates are quoted as per tenders specifications __________________________
7. Authority letter from manufacturer/principal enclosed __________________________
8. Quotation being submitted directly by the manufacturer or authorized distributor _________________________________
9. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify _________________________________
10. Statement of turnover/annual report/ IT Return for each of the last three years are attached ____________________________________________________________
11. EMD draft is enclosed________________________________________________
12. Literature of original catalogue of the product is attached for reference________
13. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No.______________________________
14. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years: YES/NO.
15. Compliance Statement with relation to specification __________________________

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
JIWAJI UNIVERSITY, GWALIOR 474 011
School of Studies in Neuroscience

Tender Form No. JU/NEURO/2012/37, Dt.18.08.2012

Name of work : Supply of Animal Pelleted Feed (for maintenance & breeding purpose)

Last Date for purchase of Tender Document : 13.09.2012 up to 5.00 p.m.

Last date for submission of Tender form : 14.09.2012 up to 5.00 p.m.

Tender Opening Date : 18.09.2012 at 3.30 p.m. in the University office

Tender Cost : Rs 1,000.00/ equipment.

EMD : Rs. 10,000

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 13.09.2012 up to 5.00 pm. on any working day.

3. The last date for submission of Tender is 14.09.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, and Gwalior.

4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.
5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. The expenses on it and concessional duties, if any should be included in the cost of the equipment.

10. The price should be FOR destination failing which the offer will be ignored.

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.**

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection there of and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.
20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order which is refundable after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should clearly state regarding charges for installation, maintenance, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. **In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.**

24. The address of customer care centre for maintenance along with the list of well-reputed organizations that have purchased the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. **Date and time of opening is 18.09.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.**

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. **The Sealed Tender Envelope should contain three sealed envelopes.**

   A. First superscribed as “Technical Bid for Animal Pelleted Feed (for maintenance & breeding purpose)”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.
   
   B. The second should be superscribed as “Commercial Bid for Animal Pelleted Feed (for maintenance & breeding purpose)”.
   
   C: The third should contain the Earnest money draft for Rs.10,000 in favour of the Registrar, Jiwaji University, Gwalior.

   **These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/NEURO/2012/37 for Animal Pelleted Feed (for maintenance & breeding purpose) to be opened on 18.09.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.**
32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same equipment (at least 05).

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date
<table>
<thead>
<tr>
<th>No.</th>
<th>Question</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Reputed manufacturers of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice. Confirm / do not confirm to requirement</td>
</tr>
<tr>
<td>2</td>
<td>Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable. Complied / not complied</td>
</tr>
<tr>
<td>3</td>
<td>The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected. Complied / not complied</td>
</tr>
<tr>
<td>4</td>
<td>In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation. Enclosed / not enclosed</td>
</tr>
<tr>
<td>5</td>
<td>Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated. Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6</td>
<td>The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered. Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7</td>
<td>The bidder must furnish a list of customers to whom the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished. Enclosed / not enclosed</td>
</tr>
<tr>
<td>8</td>
<td>Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope. Complied / not complied</td>
</tr>
<tr>
<td>9</td>
<td>Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment. Complied / not complied</td>
</tr>
<tr>
<td>10</td>
<td>Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period for one year and thereafter-comprehensive AMC for 2 years. Complied / not complied</td>
</tr>
<tr>
<td>11</td>
<td>Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded. Complied / not complied</td>
</tr>
<tr>
<td>12</td>
<td>Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India. Complied / not complied</td>
</tr>
<tr>
<td>13</td>
<td>Where the equipment offered is modular, the price break-up of individual modules/accessories/parts must be given. The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered. Complied / not complied</td>
</tr>
<tr>
<td>14</td>
<td>The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed. Agreeable / Not agreeable</td>
</tr>
<tr>
<td></td>
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<td>---</td>
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</tr>
<tr>
<td>15</td>
<td>Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense.</td>
</tr>
<tr>
<td>16</td>
<td>a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
</tr>
<tr>
<td></td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
</tr>
<tr>
<td>17</td>
<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. <em>Evidence to availability of trained personal may be enclosed.</em></td>
</tr>
<tr>
<td>18</td>
<td>Bidder will carry out validation of the instrument offered at the time of installation at his cost.</td>
</tr>
<tr>
<td>19</td>
<td>Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”.</td>
</tr>
</tbody>
</table>
| 20 | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   m) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   n) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) | Agreeable / Not agreeable |
| 21 | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built in to the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. | Specified / not specified |
| 22 | The bidders must be a member of the National or International GLP Compliance Agencies. | Complied / not complied / not applicable |
|   | The bidder(s) must carry validation test at the site of installation at their own cost. | Yes / No |
| 24 | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. | Information provided / not provided / not applicable |

**Note:** 1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**

7. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/ configurations. The envelopes should be superscribed has been mentioned earlier, carefully.

2. **EMD:** EMD SHOULD BE KEPT IN SEPARATE SEALED COVER

69. The technical bid must have the following enclosures:
a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
b. The original D.D. of the EMD should be kept in a separate sealed cover.
c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

70. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

71. Latest income tax and sales tax clearance certificate must accompany the technical bid.
72. Authorized dealers should submit a copy of valid dealership certificate along with quotation.

73. **Last date for the receipt of the sealed quotation shall be on or before 14.09.2012 at 5.00 P.M.**

74. Late/ delayed offers will not be accepted.
75. Conditional, telegraphic, tenders by hand or by courier shall not be accepted.
76. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

77. **The technical bids will be opened in the presence of the bidders or their authorized representatives on 18.09.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.**

78. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.

79. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000.00 towards the tender fee.

**Signature of the Bidder with Seal**
Item No.: 07  
Animal Pelleted Feed (for maintenance & breeding purpose)

<table>
<thead>
<tr>
<th>SPECIFICATIONS</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pellets size (dia. mm)</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Crude Protein (Min. %) = 20 – 21 (source black gram)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ether Extract (Min. %) = 3 - 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crude Fibre (Min. %) = 5 - 7.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total ash (Max. %) = 8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calcium (%) = 1.2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phosphorus (Min. %) = 0.6</td>
<td></td>
<td></td>
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<tr>
<td>Nitrogen Free Extract (%) = 55</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metabolizable Energy (ME) (K cal/ Kg) = 3500 - 3600</td>
<td></td>
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</tr>
<tr>
<td>Feed should be enriched and supplemented as per the recommended requirement with all the minerals, vitamins and trace-elements.</td>
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</tr>
<tr>
<td>Minimum order 25 bags of about 25 Kgs</td>
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<tr>
<td>Support in favour that the feed (brand and product) is in use at 5 or more laboratories.</td>
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<td></td>
</tr>
<tr>
<td>Price FOR Jiwaji University and valid for 1 yr from the date of acceptance.</td>
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<td></td>
</tr>
</tbody>
</table>

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder