JIWAJI UNIVERSITY, GWALIOR

No. JU/PKT-DST/ 2012-01  
Dated: 06.11.2012

TENDER NOTICE

Sealed Tenders are invited from the manufacturers/their Indian Subsidiary/ sole representative in India (or for this region) only for supply of 1. Deep Freezer (-86°C); 2. Nano drop spectrophotometer. Tender documents containing terms, conditions, specifications of the equipment, etc. can be obtained from the Store, Jiwaji University, Gwalior - 474011 up to 5.00 PM of 24.11.2012 on payment of Rs. 1,000/- through DD drawn in favour of Registrar, Jiwaji University Gwalior. Alternatively, the tender form may be downloaded from the website www.jiwaji.edu and a demand draft for Rs. 1,000.00 favouring the Registrar, Jiwaji University, Gwalior may be attached. Separate tenders to be submitted for each item. The last date for receipt of tenders is 26.11.2012 (5.00 PM). For details please visit our website www.jiwaji.edu

[Signature]
REGISTRAR
JIWAJI UNIVERSITY, GWALIOR

No. JU/PKT-DST/ 2012-01                                           Dated: 07.11.2012

TENDER NOTICE

Sealed Tenders are invited from the manufacturers/their Indian Subsidiary/ sole representative in India (or for this region) only for supply of 1. Deep Freezer (-86°C); 2. Nano drop Spectrophotometer. For details please visit our website www.jiwaji.edu

Tender documents containing terms, conditions, specifications of the equipment, etc. can be obtained from the Store, Jiwaji University, Gwalior - 474011 up to 5.00 PM of 24/11/2012 on payment of Rs. 1,000/- through DD drawn in favour of the Registrar, Jiwaji University Gwalior. Alternatively, the tender form may be downloaded from the website www.jiwaji.edu and a demand draft for Rs. 1,000/- favouring the Registrar, Jiwaji University, Gwalior may be attached. Separate tenders to be submitted for each item.

The last date for receipt of tenders is 26/11/2012 (5.00 PM).

REGISTRAR

EMD/ Tender Details

<table>
<thead>
<tr>
<th>ITEM</th>
<th>EMD amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Deep Freezer (-86°C)</td>
<td>20,000</td>
</tr>
<tr>
<td>2. Nano-drop Spectrophotometer</td>
<td>20,000</td>
</tr>
</tbody>
</table>
Tender for Item No.: 01- **Deep Freezer (-86° C)**

Jiwaji University, Gwalior

Tender Form No. JU/PKT-DST/2012-01, Dt. 07.11.2012

Name of the party in whose : .................................................................
favour the Tender form has .................................................................
been issued .........................................................................................

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the **Deep Freezer (-86° C)**
2. I/WE now enclosing herewith the D.D. No…………………… dated……………. For Rs…………………..drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD, and D.D. No……………………
dated……………. For Rs. 1000 towards **tender fee for downloaded tenders**. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty, etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS
Name: 
Address: 

WITNESS
Name: 
Address: 

Signature of the Bidder with seal
CHECK LIST FOR TERMS AND CONDITIONS
Check list for Terms and Conditions (To be filled by the bidder and submitted along with the technical bid)

1. Certificate for Manufacturer/ Indian Subsidiary of the Manufacturer/ Sole representative in India, enclosed.

2. Performance report/List of organization supplied with the same model of the equipment (at least 05 in India) ________________

3. Whether rates quoted included all taxes, customs clearance, i.e., FOR Gwalior ________________

4. Whether rates are quoted as per tenders specifications ________________

5. Authority letter from manufacturer/principal enclosed ______________________

6. Quotation being submitted directly by the manufacturer or authorized distributor ________________

7. Quality assurance certificate like ISI, ISO 9002, IP/BP or any other, please specify ______________________

8. Proof of having filled IT Return for the assessment years 2010-11, 2011-12 and 2012-13 attached ______________________

9. EMD draft is enclosed ______________________

10. Tender fee for downloaded tenders enclosed ______________________

11. Literature of original catalogue of the product and accessories are attached for reference ______________________

12. Comprehensive Guarantee/Warranty period for one year and thereafter, comprehensive AMC for 2 years to be quoted separately and not as a part of the price: YES/NO. ________________

13. Compliance Statement with relation to specification ________________

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
Annexure-3

JIWAJI UNIVERSITY, GWALIOR 474 011
Centre for Genomics

Tender Form No. JU/PKT-DST/2012-01, Dt. 07.11.2012

Name of work : Supply of Deep Freezer (-86°C)

Last Date for purchase of Tender Document : 24.11.2012 up to 5.00 p.m.

Last date for submission of Tender form : 26.11.2012 up to 5.00 p.m.

Tender Opening Date : 27.11.2012 at 3.30 p.m. in the University office

Tender Cost : Rs 1,000/- per equipment.

EMD : Rs. 20,000/-

TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 24.11.2012 up to 5.00 pm. on any working day. The document may be downloaded from our web site and a separate draft of Rs. 1000 in favour of the Registrar, Jiwaji University, Gwalior may be enclosed with the EMD draft.

3. The last date for submission of Tender is 26.11.2012 before 5.00 P.M. at the office of the Registrar, Jiwaji University, Gwalior.

Signature of the Bidder with seal
4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.

5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately. The total FOR price shall be considered as the price of the equipment.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/ RG-CDE(56)/2009, dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. **The expenses on it and concessional duties, if any should be included in the cost of the equipment.**

10. **The price should be FOR destination failing which the offer will be ignored.**

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars / details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender. Optional items may be quoted separately.** Where the equipment offered is controlled by a preloaded personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of
good quality (Dell/HP/Lenovo) available in India. The PC configuration should be: 3rd gen Intel® Core™ i5-3330S processor, Genuine Windows(R) 7 Home Basic SP1 64 bit (English) (India), 6GB DDR3 SDRAM at 1600MHz, 3.5" 1TB 7200RPM SATA Hard Drive, 1X1TB, or better.

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection thereof and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.

20. The successful tender, if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order, which is refundable, after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should have no extra charges for installation, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.

24. The address of customer care centre for maintenance of the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. Date and time of opening is 27.11.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. The Sealed Tender Envelope should contain three sealed envelopes.

A. First superscribed as “Technical Bid for Deep Freezer (-86°C)”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.

B. The second should be superscribed as “Commercial Bid for Deep Freezer (-86°C)”.

Signature of the Bidder with seal
C: The third should contain separate drafts for the Ernest money draft for Rs. 20,000/- and tender fee of Rs. 1,000 in favour of the Registrar, Jiwaji University, Gwalior.

These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender Form No. JU/PKT-DST/2012-01, for Deep Freezer (-86°C) to be opened on 27.11.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.

32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. Performance report/List of organization supplied with the same model of the equipment (at least 05 in India) to be provided.

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth with notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.

Registrar
Jiwaji University

I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.

Signature and Seal of the Tenderer
Date

Signature of the Bidder with seal
# QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID

<table>
<thead>
<tr>
<th>Question</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Reputed manufacturers of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice.</td>
<td>Confirm / do not confirm to requirement</td>
</tr>
<tr>
<td>2. Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>3. The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected. This applies for the accessories as well.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>4. In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>5. Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated.</td>
<td>Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6. The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered.</td>
<td>Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7. The bidder must furnish a list of customers to whom the same model of the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished (at least 05).</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>8. Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>9. Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>10. Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period shall be for one to two year and thereafter comprehensive AMC for 2 years to be quoted separately.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>11. Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>12. Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>13. Where the equipment offered is modular, the price break-up of individual modules/accessories/parts must be given.</td>
<td>Complied / not complied</td>
</tr>
</tbody>
</table>

Signature of the Bidder with seal
The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered.

| 14 | The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed. | Agreeable / Not agreeable |
| 15 | Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense. | Yes / No |
| 16 | a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.  
   b) If it is not possible to test some specifications, the same may be indicated. | Agreeable / Not agreeable |
| 17 | The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer.  
   Evidence to availability of trained personal may be enclosed. | Yes / No |
| 18 | Bidder will carry out validation of the instrument offered at the time of installation at his cost. | Yes / No |
| 19 | Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”. | Complied / not complied / not applicable |
| 20 | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   a) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   b) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) | Agreeable / Not agreeable |
| 21 | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programmes are built in to the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. | Specified / not specified |
| 22 | The bidders must be a member of the National or International GLP Compliance Agencies. | Complied / not complied / not applicable |
| 23 | The bidder(s) must carry validation test at the site of installation at their own cost. | Yes / No |
| 24 | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. | Information provided / not provided / not applicable |

**Note:** 1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**  
1. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed. This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not
fulfilling the specifications/configurations. The envelopes should be superscribed has been mentioned earlier, carefully.

2. **EMD:** EMD and Tender fee should be in the form of SEPARATE DRAFTS PLACED IN THE EMD COVER.

3. The technical bid must have the following enclosures:
   a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
   b. The original D.D. of the EMD should be kept in a separate sealed cover.
   c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

4. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

5. Proof of filled the Income Tax return for 2010-11, 2011-12, 2012-13 should be enclosed along with sales tax details.

6. Authorized dealers should submit a copy of valid dealership certificate along with quotation.

7. **Last date for the receipt of the sealed quotation shall be on or before 26.11.2012 at 5.00 P.M.**

8. Late/ delayed offers will not be accepted.

9. Conditional, telegraphic tenders shall not be accepted.

10. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

11. **The technical bids will be opened in the presence of the bidders or their authorized representatives on 27.11.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.**

12. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.

13. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000/- towards the tender fee.

**Signature of the Bidder with Seal**
## Item No.: 01
### Specifications for Deep Freezer (86°C)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>It should have Temperature range of -50°C to -86°C (with 1°C increment)</td>
</tr>
<tr>
<td>2</td>
<td>Capacity: Should be within the range of 500-550 Liters</td>
</tr>
<tr>
<td>3</td>
<td>Should have VIP Plus insulation on walls and the outer door to eliminate distortion, and inhibit moisture accumulation that can lead to icing</td>
</tr>
<tr>
<td>4</td>
<td>Should be CFC &amp; HCFC Free</td>
</tr>
<tr>
<td>5</td>
<td>Should have 2 independent compressors, Hermetic 1100 W, with their independent evaporators and cooling fans. Compressors should not be mutually dependent high &amp; low stage system compressors</td>
</tr>
<tr>
<td>6</td>
<td>Should have a facility that in case one compressor fails, the other compressor maintains a minimum temperature of -65°C or so for an indefinite period</td>
</tr>
<tr>
<td>7</td>
<td>Should have constant performance monitoring of both refrigeration systems, including compressors and fan motors with self-diagnostic function</td>
</tr>
<tr>
<td>8</td>
<td>Should incorporate energy savings by running the two independent refrigeration systems in overlapping cycles</td>
</tr>
<tr>
<td>9</td>
<td>Should have Central LCD display control panel at eye level with Data log function that retains operation data for a preset period with option to directly transmit data to a PC</td>
</tr>
<tr>
<td>10</td>
<td>Should have protection from accidental setting of control panel</td>
</tr>
<tr>
<td>11</td>
<td>Should have Audible &amp; visual alarms for: High/low temperature, Door ajar, Power failure, Remote alarm contact,</td>
</tr>
<tr>
<td></td>
<td>Requirement</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>12</td>
<td>Should have Filterless construction to eliminate the need for an air filter or filter cleaning and maintenance</td>
</tr>
<tr>
<td>13</td>
<td>Should have at least 3-4 stainless steel shelves</td>
</tr>
<tr>
<td>14</td>
<td>Should have two independent, insulated &amp; removable inner doors (HCFC Free)</td>
</tr>
<tr>
<td>15</td>
<td>Should have an outer door latch &amp; an outer door lock</td>
</tr>
<tr>
<td>16</td>
<td>Should have 3 access ports</td>
</tr>
<tr>
<td>17</td>
<td>Exterior dimension should be around 30” x 34” x 78” (W x D x H) or less</td>
</tr>
<tr>
<td>18</td>
<td>Should be FDA certified, ISO 9001 &amp; 14001 compliant</td>
</tr>
<tr>
<td>19</td>
<td>Warranty of 1-2 years and extendible thereafter</td>
</tr>
<tr>
<td>20</td>
<td>A suitable UPS for running the instrument for 2 hours, if applicable, should be provided with the main equipment.</td>
</tr>
</tbody>
</table>

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder
Tender for Item No.: 2- Nano drop Spectrophotometer

Annexure-1
(To be enclosed with the Technical Bid)

Jiwaji University, Gwalior

Tender Form No. JU/PKT-DST/2012-01, Dt. 07.11.2012

Name of the party in whose: ----------------------------------
favour the Tender form has been issued ----------------------------------

To
The Registrar
Jiwaji University
Gwalior 474 011, MP, India

Dear Sir,

1. I/We hereby submit our tender for the _Nano drop Spectrophotometer_

2. I/WE now enclosing herewith the D.D. No…………………… dated……………. For Rs………………. drawn in favour of the “The Registrar, Jiwaji University, Gwalior” towards EMD, and D.D. No………………. dated……………. For Rs. 1000 towards tender fee for downloaded tenders. (TENDERS NOT ACCOMPANIED WITH EMD ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the Jiwaji University, in this connection including delivery, warranty, penalty, etc. Quotations for each item are being submitted under separate covers, and sheets and shall be considered on their face value.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Jiwaji University, Gwalior.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) with full Address.

WITNESS______________________________________
Name:
Address:

WITNESS______________________________________
Name:
Address:

Signature of the Bidder with seal
CHECK LIST FOR TERMS AND CONDITIONS

Check list for Terms and Conditions (To be filled by the bidder and submitted along with the technical bid)

1. Certificate for Manufacturer/ Indian Subsidiary of the Manufacturer/ Sole representative in India, enclosed.
2. Performance report/List of organization supplied with the same model of the equipment (at least 05 in India) __________________
3. Whether rates quoted included all taxes, customs clearance, i.e., FOR Gwalior
4. Whether rates are quoted as per tenders specifications ____________________
5. Authority letter from manufacturer/principal enclosed ______________________
6. Quotation being submitted directly by the manufacturer or authorized distributor
   a. _________________________________________________
7. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify
   a. _________________________________________________
8. Proof of having filled IT Return for the assessment years 2010-11, 2011-12 and 2012-13
   a. attached __________________________________________
9. EMD draft is enclosed ____________________________
10. Tender fee for downloaded tenders enclosed ________________
11. Literature of original catalogue of the product and accessories are attached for reference_______
12. Comprehensive Guarantee/Warranty period for one year and thereafter, comprehensive AMC for 2 years to be quoted separately and not as a part of the price: YES/NO.
13. Compliance Statement with relation to specification ________________

(SIGNATURE OF THE BIDDER WITH NAME & SEAL)
JIWAJI UNIVERSITY, GWALIOR 474 011
Centre for Genomics

Tender Form No. JU/PKT-DST/2012-01, Dt.07.11.2012

Name of work : Supply of **Nano drop Spectrophotometer**

Last Date for purchase of Tender Document : **24.11.2012** up to 5.00 p.m.

Last date for submission of Tender form : **26.11.2012** up to 5.00 p.m.

Tender Opening Date : **27.11.2012** at 3.30 p.m. in the University office

Tender Cost : Rs 1,000/- per equipment.

EMD : Rs. 20,000/-

**TERMS AND CONDITIONS OF JIWAJI UNIVERSITY, GWALIOR**

Tenders will be considered subject to following terms and conditions.

1. All tenders must be carefully accompanied by a bank draft for the specified amount for the item drawn in favor of the Registrar, Jiwaji University, Gwalior as earnest money. Tenders received without earnest money will be liable to be rejected and may not be considered.

2. **Tenderers can obtain tender documents against payment of Rs 1000.00 through demand draft drawn in favor of the Registrar, Jiwaji University, Gwalior, on or before 24.11.2012 up to 5.00 pm. on any working day. The document may be downloaded from our web site and a separate draft of Rs. 1000 in favour of the Registrar, Jiwaji University, Gwalior may be enclosed with the EMD draft.**

3. The last date for submission of Tender is **26.11.2012** before 5.00 P.M. at the office of the Registrar, Jiwaji University, Gwalior.

Signature of the Bidder with seal
4. Tenderer should agree for furnishing of Bank Guarantee from Nationalized bank up to 10% of the cost of the equipment during the warrantee period.

5. The Tenderer should agree to execute an agreement for proper supply, installation and satisfactory working of the equipment exactly to the satisfaction mentioned.

6. **The rates should be for FOR Gwalior and inclusive of all applicable charges/duties/taxes.** The prices should be inclusive of sales tax and other charges. The exact details of taxes should be given separately. The total FOR price shall be considered as the price of the equipment.

7. Being an educational Institution it is entitled to issue concessional sales tax certificate. No other sales tax form is issued. If concessional sales tax certificate is not acceptable to the supplier, the actual rate of sales tax to be charged must be clearly mentioned.

8. This institution is exempted from payment of Central Excise duty in terms of Govt. Notification No. 1097-Central Excise dated 01.03.1997. Necessary copy to be provided by the University.

9. For imported equipments: The institution is registered with Department of Science and Industrial Research (DSIR) Govt. of India vide Government Notification No. TU/V/RG-CDE(56)/2009 dated 26.11.2009 is exempted from payment of custom duty. **Necessary certificate copy shall be provided by the University.** The bidder shall be responsible for getting the consignment cleared and deliver the goods. **The expenses on it and concessional duties, if any should be included in the cost of the equipment.**

10. **The price should be for destination failing which the offer will be ignored.**

11. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical particulars/details etc. should be attached with the quotation to facilitate consideration of the offer.

12. The tender should quote their best willing price which should be firm from the period of 120 days from the due date of tender.

13. The minimum period of delivery of the material should be quoted.

14. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

15. If there is any DGS&D rate contract of Government approved rates the same should be quoted enclosing the copy of the rate contract.

16. The tender should avoid the use of vague terms such as “extra as applicable”. Such tenders will be rejected.

17. Printed conditions on the back of the offer submitted will not be binding unless separately mentioned.

18. **Quotations for the accessories to be considered together as one unit and thus total price shall be treated as your bid for the tender.** Optional items may be quoted separately. Where the equipment offered is controlled by a preloaded personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an

Signature of the Bidder with seal
imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality (Dell/HP/Lenovo) available in India. The PC configuration should be: 3rd gen Intel® Core™ i5-3330S processor, Genuine Windows(R) 7 Home Basic SP1 64 bit (English) (India), 6GB DDR3 SDRAM at 1600MHz, 3.5" 1TB 7200RPM SATA Hard Drive, 1X1TB, or better.

19. Advance payment either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection thereof and after satisfactory installation and working of the entire equipment. Site draft option/LC is acceptable.

20. The successful tender if so required by the University, shall furnish Bank Guarantee from the Nationalized Bank up to 10% of the total value of the order, which is refundable, after satisfactory execution of order within the stipulated delivery period. The penalty of half percent per week shall be imposed by the University, subject to a minimum of 10% for the delivery of the material. No interest shall be paid on the Security Deposit or Earnest Money. The EMD drafts shall be returned to the unsuccessful bidders immediately after the Purchase Committee of the University takes a decision on the purchase.

21. The Tenders should have no extra charges for installation, etc. of the equipment, if any.

22. Offers received not according to our terms and conditions within the time prescribed shall be rejected. Delay due to postal service of any kind will not be considered for acceptance of the order.

23. In all matters of dispute the decision of the Registrar, Jiwaji University, Gwalior shall be final and binding on the tenderers.

24. The address of customer care centre for maintenance of the same equipment should be provided.

25. List of available spare parts, if any, must be supplied.

26. The test report of the equipment quoted from reputed Government organizations/academic institutions must be submitted along with the offer.

27. In case of an authorized dealer, a copy of the current Certificate from Manufacturer must be attached as proof.

29. Date and time of opening is 27.11.2012 at 3.30 P.M. in the presence of intending Tenderers or their representatives who may like to be present in the University office, Jiwaji University, Gwalior.

30. If any of the dates of the receipt or opening the tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

31. The Sealed Tender Envelope should contain three sealed envelopes.

A. First superscribed as “Technical Bid for Nano drop Spectrophotometer”. This should contain the specifications of the equipment & terms and conditions of supply. No price should be mentioned.

Signature of the Bidder with seal
B. The second should be superscribed as “Commercial Bid for **Nano drop Spectrophotometer**”.
C: The third should contain separate drafts for the Ernest money draft for Rs. 20,000 and tender fee of Rs. 1,000 in favour of the Registrar, Jiwaji University, Gwalior.

**These three separately sealed envelopes should be placed in one sealed envelop and should be superscribed as “Tender no JU/PKT-DST/2012-01 for Nano drop Spectrophotometer to be opened on 27.11.2012 at 3:30 P.M.” Only those who fulfill the technical specifications shall be considered for opening the commercial bid.**

32. Canvassing for support in any form for the acceptance of any tender is strictly prohibited. Any tenderer doing so will render him liable to the penalties, which may include removing of his name from the register of approved suppliers.

33. All the accessories are to be treated as one unit and separate tenders are not required for each accessory.

34. **Performance report/List of organization** supplied with the **same model** of the equipment **(at least 05 in India)** to be provided.

35. Tender, duly sealed, should reach the Registrar, Jiwaji University, Gwalior by speed post, registered post, courier or personally at the inward counter of the University.

36. Any item or offer may increase in number or even might not be purchased without assigning any reason. Registrar, Jiwaji University, Gwalior reserves the right to accept or reject any or all tenders without assigning any reason there of.

37. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.

38. **The bidder shall forfeit the EMD if we find the bidder providing any false information and no further communication in this respect shall be entertained.**

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**Registrar**
Jiwaji University

**I/We accept all the terms and conditions of the tender and understand that the decision of the University shall be final and acceptable to me/us.**

**Signature and Seal of the Tenderer**
**Date**

Signature of the Bidder with seal
**Annexure-4**

(To be enclosed with the Technical Bid)

**QUESTIONNAIRE TO BE FILLED BY THE BIDDER AND SUBMITTED ALONG WITH THE TECHNICAL BID**

<table>
<thead>
<tr>
<th>1</th>
<th>Reputed manufactures of equipment (specified in the tender notice) or their authorized agents with well established sales and services facilities only need to respond to the tender notice.</th>
<th>Confirm / do not confirm to requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Separate quotations must be submitted for each item specified in the tender notice. Taxes, duties, packing &amp; forwarding charge, transport and insurance charge may be separately indicated where applicable.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>3</td>
<td>The make, model no., detailed specifications, illustrative pamphlets must accompany the quotations without which the quotations are liable to be rejected. This applies for the accessories as well.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>4</td>
<td>In case the bidder is an authorized agent, documentary proof to this effect must be enclosed with the quotation.</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>5</td>
<td>Bidder detailed company profile, information on after sale / service and test facilities available along with address and telephone no. of sale office and service centre catering to Gwalior must be given along with the quotation. Details of product &amp; applications support available may also be indicated.</td>
<td>Information enclosed / not enclosed</td>
</tr>
<tr>
<td>6</td>
<td>The bidder must indicate whether he is willing to supply complete circuit diagram, wiring diagram component layout diagram, service manual and component identification catalogue along with the equipment free of charge in case an order is placed with him. The supply of this literature will be considered as part of supply of equipment offered.</td>
<td>Will be supplied/ Cannot supply</td>
</tr>
<tr>
<td>7</td>
<td>The bidder must furnish a list of costumers to whom the same model of the equipment quoted has been supplied preferably in Central or Northern India. Name and contact telephone no. of the customer may be furnished (at least 05).</td>
<td>Enclosed / not enclosed</td>
</tr>
<tr>
<td>8</td>
<td>Quotation must be furnished in sealed envelopes separately for each item quoted under the tender. The name of the item quoted and tender notice particular should be clearly indicated in the top of the envelope.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>9</td>
<td>Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure they have product specified to offer. In case of any doubt, the bidder can contact the Registrar, Jiwaji University, Gwalior on any working day with prior appointment.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>10</td>
<td>Warranty details and terms and conditions of warranty must be given. If any component of the equipment quoted is not covered by the warranty, the same must be specified. Comprehensive Guarantee/Warranty period shall be for one to two years and thereafter, comprehensive AMC for 2 years to be quoted separately.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>11</td>
<td>Bidder must indicate the year in which the model quoted by him was introduced in the market. Bidder must indicate whether he is willing to give an undertaking that all spare parts of the equipment quoted will be supplied as and when ordered for at least a period of 10 years from the date of supply and inability of supply the spares due to the obsolescence of the equipment will not be pleaded.</td>
<td>Complied / not complied</td>
</tr>
<tr>
<td>12</td>
<td>Where the equipment offered is controlled by a personal computer and it is possible to use an indigenous PC, the same should be quoted instead of an imported PC. The same would apply to a printer or any compiled other accessory or subsystem of good quality available in India.</td>
<td>Complied / not complied</td>
</tr>
</tbody>
</table>

Signature of the Bidder with seal
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>13</strong></td>
<td>Where the equipment offered is modular, the price break-up of individual modules/accessories/parts must be given. The bidder may not be given a chance to indicate the price backup at a later date. However the total price shall be considered.</td>
</tr>
<tr>
<td></td>
<td>Complied / not complied</td>
</tr>
<tr>
<td><strong>14</strong></td>
<td>The bidder will furnish a test certificate along with complete test result and the test conditions for the equipment specifications offered in case an order is placed.</td>
</tr>
<tr>
<td></td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td><strong>15</strong></td>
<td>Bidders must indicate whether he can arrange for comprehensive service training to staff of the instrumentation department on the model offered at his expense.</td>
</tr>
<tr>
<td></td>
<td>Yes / No</td>
</tr>
<tr>
<td><strong>16</strong></td>
<td>a) If an order is placed with the bidder, the bidder will install and test the equipment to its specifications at site of installation free of charge.</td>
</tr>
<tr>
<td></td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td></td>
<td>b) If it is not possible to test some specifications, the same may be indicated.</td>
</tr>
<tr>
<td></td>
<td>Agreeable / Not agreeable</td>
</tr>
<tr>
<td><strong>17</strong></td>
<td>The bidder is agreeable to install and test the equipment and undertake after-sales-service only through a factory trained certified engineer. Evidence to availability of trained personal may be enclosed.</td>
</tr>
<tr>
<td></td>
<td>Yes / No</td>
</tr>
<tr>
<td><strong>18</strong></td>
<td>Bidder will carry out validation of the instrument offered at the time of installation at his cost.</td>
</tr>
<tr>
<td></td>
<td>Yes / No</td>
</tr>
<tr>
<td><strong>19</strong></td>
<td>Agency commission (percentage) payable in Indian Rupees should be mentioned in the quotation i.e. in “Commercial Bid”.</td>
</tr>
<tr>
<td></td>
<td>Complied / not complied / not applicable</td>
</tr>
</tbody>
</table>
| **20** | Performance guarantee: In case the Purchase Order is placed, 10% of the equipment value has to be submitted as performance security deposit in the form of bank Guarantee till the completion of warranty period.  
   c) On behalf of our Principal, we will submit the Bank Guarantee from the date of installation.  
   d) Our Principals will submit Bank Guarantee (an undertaking should be submitted along with quotation from your Principal) |
|   | Agreeable / Not agreeable |
| **21** | The bidders must ensure that GLP principles are complied with. He must ensure that qualified and well-trained personnel are available to install the equipment and test the functions. The bidders must ensure that GLP compliance programme are built into the system and all these tests are carried out at the site of installation. Wherever required, the standards required to carry out such tests, must be provided by bidder with all the particulars of the standards like composition, weight, particulars and operating conditions etc. specified. |
|   | Specified / not specified |
| **22** | The bidders must be a member of the National or International GLP Compliance Agencies. |
|   | Complied / not complied / not applicable |
| **23** | The bidder(s) must carry validation test at the site of installation at their own cost. |
|   | Yes / No |
| **24** | The bidders must also mention the frequency at which the validation test are to be carried out and if so that cost of such analyses. |
|   | Information provided / not provided / not applicable |

**Note:** 1) Unless the questionnaire is completely filled in and detailed information provided as required, your offer is liable to be rejected.  
2) Complete questionnaire should be signed by the bidder and sent along with the quotation in Technical Bid and a copy in Price Bid.

**Further Instructions**
1. Technical bid and price bid should be submitted separately under sealed covers and both the envelopes put together in another cover which should be sealed.

Signature of the Bidder with seal
This is to ensure that if the technical bid qualifies with the laid down specifications and configurations, only then price bid will be opened. Otherwise the price bid will automatically get rejected along with the technical bid not fulfilling the specifications/ configurations. The envelopes should be superscribed has been mentioned earlier, carefully.

2. **EMD: EMD and Tender fee should be in the form of SEPARATE DRAFTS PLACED IN THE EMD COVER.**

3. The technical bid must have the following enclosures:
   a. True copy of the commercial bid but with the prices omitted. All items quoted must be clearly indicated.
   b. The original D.D. of the EMD should be kept in a separate sealed cover.
   c. Detailed literature, illustrative pamphlets, company profile, customers list & questionnaire duly filled and Annexures: 1-5 duly signed.

4. The three sealed envelops (i. Technical bid, ii. Commercial bid and iii. EMD) should be kept in the outer sealed cover.

5. Proof of filled the Income Tax return for 2010-11, 2011-12, 2012-13 should be enclosed along with sales tax details.

6. Authorized dealers should submit a copy of valid dealership certificate along with quotation.

7. **Last date for the receipt of the sealed quotation shall be on or before 26.11.2012 at 5.00 P.M.**

8. Late/ delayed offers will not be accepted.

9. Conditional, telegraphic tenders shall not be accepted.

10. In event of any date indicated above is a declared holiday the next working day shall become operative for the respective purpose mentioned therein.

11. **The technical bids will be opened in the presence of the bidders or their authorized representatives on 27.11.2012 at 3.30 P.M. in the University Office, Jiwaji University, Gwalior. It is the responsibility of the bidders to present themselves at the time of opening of the technical bids.**

12. The Registrar of Jiwaji University reserves the right to accept or reject any offer in part or whole without assigning any reasons whatsoever.

13. The tender document can be downloaded from the website of the university. The Downloaded tenders should accompany a draft of Rs 1000/- towards the tender fee.

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**Signature of the Bidder with Seal**

---

Signature of the Bidder with seal
### Item No.: 02
**Specifications for Nano drop Spectrophotometer**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Specifications</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>It should be capable of measuring with a Sample Volume of at least 0.5µl with sample-retention system* for direct measurements.</td>
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<td>2</td>
<td>It should have a long path length of 1mm</td>
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<td>3</td>
<td>It should have a short path length (for high concentration measurement) of 0.05mm</td>
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<td>4</td>
<td>It should have Technology with Open system</td>
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<td>5</td>
<td>It should not require any running/operational cost</td>
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<tr>
<td>6</td>
<td>It should not require Cuvettes, Capillaries, TIPS, membrane format, cell adopter, or Plates</td>
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<td>7</td>
<td>It should be capable of measuring 50-60 times more concentrated samples than normal Spectrophotometer</td>
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<tr>
<td>8</td>
<td>Detector: 2048-element linear silicon CCD array</td>
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<tr>
<td>9</td>
<td>Absorbance Accuracy: 2% (at 0.76 absorbance at 257 nm)</td>
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<tr>
<td>10</td>
<td>Sample Pedestal Material of Construction: 303 Stainless Steel &amp; Quartz Fiber</td>
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<tr>
<td>11</td>
<td>Absorbance Range: 0.02-300 (10mm equivalent absorbance)</td>
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<td></td>
</tr>
<tr>
<td>12</td>
<td>Wavelength Range: 190-840 nm or more</td>
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<tr>
<td>13</td>
<td>Light Source: pulsed Xenon flash lamp</td>
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<tr>
<td>14</td>
<td>Measurement Cycle should not exceed more than 10 seconds</td>
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<tr>
<td>15</td>
<td>There should be 100% sample recovery with no contamination.</td>
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<tr>
<td>16</td>
<td>Should have simple and easy sample cleaning facility</td>
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<tr>
<td>17</td>
<td>System should not require any adaptors or any other accessories while taking readings</td>
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</tr>
</tbody>
</table>
18 Detection limit: Upper limit - ds DNA 15000ng/µl  
Lower limit - ds DNA 2ng/µl  

19 Software for:  
• Nuclic Acids: ds DNA, ssDNA, RNA  
• Protein: Bradford, Lowry, BCA, BSA, IgG, Lysozyme, etc.  
• Micro Array  
• Cell Culture  
• General UV/VIS  

20 Software Tool: System diagnostic tool.  

21 Instrument should be approved to CE and UL/CSA standards.  

22 Only original Make will be accepted. No cloned, China Make and OEM will be entertained  

23 Last five years User’s list and Minimum 5 customer’s performance certificate should be provided with technical bid  

24 Any accessory, including UPS, PC & Printer, etc. should be mentioned separately, if optional.  

25 A suitable UPS for running the instrument for 1-2 hours should be provided with the main equipment.  

I/we understand that I/we shall forfeit the EMD for providing any false information and no further communication in this respect shall be entertained.

Signature of the Bidder